

**Meeting of the School Board
David Douglas School District No. 40
January 7, 2010**

The regular meeting of the David Douglas School Board was held on Thursday, January 7, 2010, at 7:00pm in the Board Room of the David Douglas School District Administration Building, located at 1500 SE 130th Avenue, Portland, Oregon 97233.

School Board Members present were:

	Dawn Barberis, Board Chair	
Mike Centoni		Annette Mattson
Frieda Christopher		Mike Price
Donn Gardner		Cheryl Scarcelli Ancheta

Also present were Barbara Rommel, Superintendent/Clerk; Mike Stout, Deputy Superintendent; and Gail Hunter, Board Secretary.

The agenda included consideration of the following:

Call to Order / Flag Salute

Board Member Reports – Frieda Christopher announced that the Gateway Urban Renewal budget has been submitted, with particular focus on economic development. EPAP is going through the grant review process. The 50th anniversary committee is continuing its work. High school students are putting together interesting displays on each of the decades. A low key fundraising effort will include a “Wall of Wine” as well as several gift baskets. Cheryl Scarcelli Ancheta thanked Mt. Hood Community College for loaning the ‘wall of wine’ to this event. She said she enjoyed the district office holiday luncheon, and looks forward to an excellent 2010. Mike Centoni was pleased to report that while leaving a recent basketball game at the high school using his cane, two students opened doors for him, spoke politely and treated him very kindly. He said their actions made him feel good. Annette Mattson attended NSBA’s Winter Regional Meeting December 11-13. Highlights from the Arizona event included that state’s report on their “Race to the Top” application and a presentation regarding the legal issues concerning undocumented students. This weekend she will be in Keizer for OSBA’s Board of Directors meetings. She requested flyers listing 50th anniversary activities to share with business contacts. Ms. Mattson said she was pleased to see the interest in the District’s new Facebook site.

Student Body President’s Report – Nick Anderson reported on student body activities. The leadership class continued their graffiti abatement project by cleaning up graffiti that was spotted during Winter Break. Tryouts are under way for the winter play, which will be performed in March. “Snowfall Ball” has been selected as the theme of this year’s Winter Formal, to be held January 30. The “Pack the Place” basketball game is scheduled for January 22. The High School will host the league Jazz Band competition on January 23. Dads Club tree recycling concludes this weekend. Students welcomed Senator Ron Wyden to campus on January 5, and enjoyed having their voices heard during the town hall meeting. Final exams will be held January 26-28.

Superintendent’s Report – Superintendent Rommel announced that January is School Board Appreciation Month. Our board members will be honored at the next meeting. Menlo Park Elementary has been named a “School of Success” nominee by the Oregon Department of Education, in recognition of their staff’s efforts to raise student achievement. Mr. Centoni congratulated Mr. Long and the Menlo Park staff, and thanked Brooke O’Neill for her prior work at Menlo as well.

Audit Report – Ms. Essenberg introduced Bill Barker and Rina Byrne, who presented a brief summary of the David Douglas Comprehensive Annual Financial Report on behalf of Talbot, Korvola, and Warwick. Mr. Barker said the auditor’s Report to the Board of Directors provided a summary of information from the formal audit, including accounting procedures and principles, a summary of accounting estimates to determine whether they are reasonable; new disclosure information, and a synopsis of new accounting and auditing standards that could affect the district over the next two years. There were no audit adjustments. The report included one page of uncorrected errors, of low materiality to financial statements. The district received a clean auditor’s opinion, indicating that the District is in compliance with all applicable laws and practices.

Ms. Byrne reported that the auditors did not identify any deficiencies in internal control over financial reporting. She reported on the single audit of programs receiving federal funds, and reviewed minor findings in the areas of Title I, Smaller Learning Communities, and the Child Nutrition Cluster, noting that there were no negative impacts from any of these findings. She noted one instance where federal program funds were inadvertently requested twice for the same disbursement. Mr. Barker thanked the business office staff for their full cooperation during the audit, and for their work in producing the 166-page Comprehensive Annual Financial Report.

Superintendent Search – Chair Barberis presented a list of nominees to serve on the superintendent search screening committee for action by the Board. This committee will be reviewing applications using specific criteria and matrix, individually via a password-protected internet site. Each will receive information about timelines and next steps from Linda Borquist, who will present a training session for the committee at the next board meeting on January 21. The nominees include members of the business community, parents, patrons, each of the collective bargaining units, administrators, and board members. Mr. Centoni moved approval of the slate of nominees, seconded by Ms. Christopher. The motion was approved in a vote of 7-0.

Dori Brattain, OSBA General Deputy Executive Director and General Counsel, reviewed OSBA’s Superintendent Contract Analysis and recommendations. She remarked that some of the language which was appropriate for a long-term superintendent should be rethought in the context of a brand new superintendent. State statute requires changes in some sections of the document, particularly in the area of Early Retirement. It is also no longer advisable to require an annual physical examination, as all employment issues and qualifications for duty must be based on performance. She recommended that expenses be reimbursed after receipts are submitted to the Board, suggesting that a board member be designated each year to review receipts and requests for reimbursement by the superintendent. Ms. Brattain said the contract is well written, overall. She noted that OSBA offers services to write contracts. The cost would be \$250 to \$300 as a concluding element of our contracted superintendent search.

Audience Participation / Break – The Board Chair opened the meeting for public comment. As there were no remarks from the audience, she declared a brief recess. The meeting was reconvened.

Board Policy Revisions: First Reading – The following revisions of Board Policy were presented for a first reading:

BBF: Board Member Standards of Conduct

GCDA/GDDA: Criminal Records Checks/Fingerprinting

IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

IKF: Graduation Requirements

There was no discussion. The policy revisions will be presented for a second reading at the next meeting.

New Board Policies: First Reading – The following new Board Policy drafts were presented for consideration, as a first reading:

BD/BDA: Board Meetings / Regular Board Meetings

GCAB: Personal Communication Devices and Social Media – Staff

JFCEB: Personal Communication Devices and Social Media – Students

JHFF: Reporting Requirements Regarding Sexual Conduct with Students

Policy Draft JHFF resulted from the passage of HB2062 and is required. Following discussion, it was the Board's consensus to table policy drafts GCAB and JFCEB for further review and revision. Policies BD/BDA and JHFF will be presented for a second reading at the next board meeting.

Consent Agenda – Ms. Christopher made a motion to approve the following consent agenda items, seconded by Mr. Price. The motion carried in a vote of 7-0.

- **Personnel Recommendations**
- **Approval of December Board Meeting Minutes**

Other Business / Future Agenda Items – Mr. Gardner presented copies of the Superintendent Evaluation Form as a potential tool for interview preparation. Questions about the interview process and development of questions will be forwarded to Linda Borquist. Chair Barberis reported that the State of Oregon has requested that superintendents, board chairs and union leadership sign the District's participation form for the Race to Top application. The DDEA president chose not to sign. She asked whether any board member objected to having her sign. Superintendent Rommel said that from a federal perspective, applications are more likely to be accepted if all three entities sign on. The chair received the Board's consensus for her to sign the document. Mr. Stout reminded board members that they have been invited to dinner hosted by DDEA at 6:00pm prior to the board meeting on January 21.

Adjournment – There being no other business, Board Chair Barberis declared the meeting adjourned.



Dawn Barberis, Board Chair



Barbara Rommel, Superintendent / Clerk

