

**Meeting of the School Board  
David Douglas School District No. 40  
January 21, 2010**

The regular meeting of the David Douglas School Board was held on Thursday, January 21, 2010, at 7:00pm in the Board Room of the David Douglas School District Administration Building, located at 1500 SE 130<sup>th</sup> Avenue, Portland, Oregon 97233.

School Board Members present were:

|                    |                            |                          |
|--------------------|----------------------------|--------------------------|
|                    | Dawn Barberis, Board Chair |                          |
| Mike Centoni       |                            | Annette Mattson          |
| Frieda Christopher |                            | Mike Price               |
| Donn Gardner       |                            | Cheryl Scarcelli Ancheta |

Also present were Barbara Rommel, Superintendent/Clerk; Mike Stout, Deputy Superintendent; and Gail Hunter, Board Secretary.

The agenda included consideration of the following:

**Call to Order / Flag Salute**

**Superintendent Search: Screening Process Training** – Chair Barberis introduced OSBA consultant Linda Borquist, to lead members of the Superintendent Search Screening Committee through training on the application review and ratings process. Ms. Borquist stressed the importance of confidentiality during this important task, and all members of the screening committee were required to sign a confidentiality statement. She announced that there are eighteen applicants, some of whom are sitting superintendents, and said it is important to protect their confidentiality as they want to maintain goodwill with their communities.

Screening will take place as part of an ongoing executive session. All applications will be accessible online, with access by password. Ms. Borquist reviewed the selection calendar which was approved earlier by the Board. Following tonight's training, screening will take place until February 1, with all rating sheets due to the Board Secretary by noon on February 2 at the latest. If it is possible to turn in ratings by February 1, it would be helpful. On February 4, the screening committee is invited to attend an executive session at 6:00pm, when Ms. Borquist will share the results of the screening. The meeting is not mandatory but will give a full picture of what is being presented to the Board for consideration. Committee members should turn in all screening materials at that meeting, as the District is required to keep them on file for one year. Those unable to attend the meeting on February 4 should bring their screening materials to Gail Hunter when they submit their rating sheet. The Board will conduct interviews from February 15-18.

Ms. Borquist reviewed the materials in the training packet, noting the list of preferred qualifications for candidates approved by the Board. That list should be reviewed prior to screening candidates. The individual rating sheets are provided for committee members' assistance in their note taking; it is not mandatory that they be completely filled out, although each candidate's name should be listed. Each candidate should be given full consideration, but, for example, if the screener feels a candidate's previous experience does not qualify that person for further consideration, there is no need to complete all the items on the rating sheet. Screeners were cautioned not to call references, as that is not their role. All notes will be turned in at the end of the screening process.

Screeners should look for qualifications that match the Board's listed preferences. Ms. Borquist said that if puzzling over a candidate, screeners should remember that this application should be seen as their "best foot forward". Typos and misspellings should reflect on the screener's recommendation.

Sometimes certification is in process; an applicant may have certification in another state but not yet in Oregon. This would not count against an applicant.

Following their review, screeners should go back through the ratings sheets and score them for the top ten candidates, scoring from a high of 10 points, down to 1 point. This list of ten should be turned in by noon on February 2. The list can also be scanned and emailed or faxed. Ms. Borquist described the process for logging on to review applications. Hard copies may be requested from the board secretary. If hard copies are made, they must be returned on February 4 with all other materials. A sample application was reviewed. On behalf of the Board, Ms. Borquist thanked committee members for time and diligence they will spend during this process.

**Audience Participation / Break** – The board chair opened the meeting for public comment.

Greg Becker, OSEA Chapter 40 President, thanked the board and administration for the District's cooperative working relationship with the Association, and presented copies of the collective bargaining agreement.

John May, high school parent, thanked the board and administration for their continued support of visual and performing arts education, noting the extraordinary experience afforded students selected for all state band and orchestra events this past weekend. David Douglas High School placed 18 students in one of four select groups. After rehearsing all day Friday and again on Saturday with an unknown director from another part of the country, their work culminated in an amazing professional-level concert. Mr. May concluded by expressing his hope that the District can continue the tradition of excellence which has been established here.

There being no further remarks from the audience, the Board Chair declared a brief recess. The meeting was reconvened.

**Superintendent Search: Screening Process Training (cont.)** – Linda Borquist continued her remarks, sharing information about the upcoming meetings on February 4. The Board and screening committee will meet in executive session at 6:00pm to discuss results of the ratings process. Following a brief board meeting at 7:00pm, the Board will go back into executive session to select candidates to be interviewed. Ms. Borquist asked board members to bring their calendars so that interview dates and times can be identified. She will conduct interview and reference check training during the executive session, and the Board will select interview questions. Other items she asked board members to be thinking about included whether to offer travel expenses for candidates living outside the area; how reference checks should be done; whether the board wants to conduct site visits; determining salary ranges; and whether to do community forums. Board members should also determine whether they want to plan for a round of second interviews, as it would be respectful to tell candidates up front what the interview and selection format will be.

**Board Member Reports** – Annette Mattson reported that she participated in OSBA board of directors and legislative policy committee meetings January 8-10. The legislative policy group will meet again in May, following which the proposed legislative agenda will go out to members. Frieda Christopher announced that the next meeting of the East Portland Action Plan will be here in our board room on Wednesday, January 27, 6:30pm. The Gateway education center subcommittee discussions are continuing. Celebration of the District's 50<sup>th</sup> anniversary will conclude with a banquet on April 24. Donations are being sought for the "Wall of Wine" fundraiser. Students have designed note cards to be sold, and there will be an auction of several major gift packages. Chair Barberis participated in last night's overview of a pilot project on civic ecology being undertaken by the Powellhurst-Gilbert Neighborhood Association and their grant partners.

**Student Body President's Report** – ASB President Nick Anderson announced that tomorrow night's "Pack the Place" basketball game will be held at 7:15pm in the North Gym. Tickets are on sale for the Winter Formal, which will be held next Saturday. The Business & Management career pathway has opened the "Scots Stop", selling schools supplies and snacks. After school tutoring has resumed at the Scots Center. The Father-Daughter Banquet is coming up on February 24. This year's theme is, "Passport to Paris." Nick shared photos of special projects undertaken by Student Council. Each class developed a project, did formal presentations for the principal's approval and custodian's input, and executed their idea. The freshmen created a birthday wall; sophomores painted inspirational quotes and a large "DD" in a hallway; juniors created a wall to welcome new students; and seniors painted "We are Douglas" in the school's front entrance.

**Superintendent's Report** – Superintendent Rommel announced that January is National School Board Appreciation Month. She expressed the District's thanks to board members for their countless hours of service. In addition to the Governor's formal proclamation, board members were presented with thank you letters from Lincoln Park students, t-shirts and yearbooks from Fir Ridge Campus, and jade plants cultivated by Community Transition students. Candy Wallace had reported earlier that Lincoln Park was "adopted" by Mall 205 Olive Garden restaurant, which provided several dinners for family events. The restaurant recently presented the school with a check for \$1,000 to support the project of their choice. Ventura Park students are creating a community garden with the help of several Master Gardener candidates. Employees from Kaiser also volunteered their time to work on the project on Martin Luther King, Jr. Day. Volunteers will maintain the garden during the summer months. Brooke O'Neill reported that the District welcomed 47 volunteers from *Hands On Greater Portland* on the MLK day of service. They covered more than 1300 library books, in what has become an annual event for the group. Natalie Osburn was pleased to announce that Fir Ridge Campus has been awarded a \$5,950 grant from East Multnomah Soil and Water Conservation District for a project. Students will be working to upgrade their garden space, planting fruit trees and edible landscaping. The composting project is continuing at Alice Ott Middle School. Ms. Mattson remarked on a column in *The Oregonian* where school districts announce grant awards and thank sponsors. She suggested that it would be an appropriate place for the District to publicly express their thanks to the businesses that support district activities.

**Community Planning: Zoning Issues** – Mark White, President, Powellhurst-Gilbert Neighborhood Association, began his report by sharing a map of the City's fifth largest area-wide neighborhood, which includes 10,750 households, and the greatest population of any neighborhood in Portland, totaling nearly 30,000 in Powellhurst-Gilbert. Along 122<sup>nd</sup> Avenue, almost all of this is zoned one housing unit per 1,000 square feet (R1A). If this area is developed as the zoning map shows, he said the neighborhood would grow to include more than 70,000 people.

Mr. White reviewed Association activities, noting that they receive \$2,500 per year to do outreach and conduct meetings. Powellhurst-Gilbert was named "Neighborhood of the Year" at the Spirit of Portland Awards. He said there is tremendous potential for severe impact on David Douglas School District due to potential development and zoning. The City, charged to find more affordable housing, is targeting this area. The area along 122<sup>nd</sup> from Foster to Powell is part of the Lents Urban Renewal District. Mr. White reported that affordable housing will come to David Douglas rather than Portland Public Schools, as Lents is fighting that type of development. Development is scheduled all over Powellhurst-Gilbert. He said the City has a policy of no net loss – any loss of housing in one area has to be picked up somewhere else. One benefit of that policy is that the City has been aggressive in putting more housing into downtown and on the waterfront. Development there could provide leverage for relief out here.

Mr. White said he feels it is very important that the school district work with the neighborhood association to talk with the City about our concerns, and that we should pursue allies and partners to support our efforts. He spoke at the 122<sup>nd</sup> Avenue planning meeting, telling City representatives that they can't burden the school district in this way. A civic ecology project which has just been funded has the potential of shifting current concepts of the neighborhood, from increased housing density to something healthier for our community. The Portland Multnomah Food Council is doing good work; adding a food production component to our economic base would be a real benefit.

122<sup>nd</sup> Avenue is zoned nearly all residential. If current businesses leave, their property also reverts to high density residential. Mr. White said the school district has a tremendous amount of power to influence discussions and decisions. He concluded by saying that combining our efforts to leverage better decisions from the City would have long-term benefits.

Ms. Christopher suggested that the East Portland Action Plan could serve as a central point to bring everyone together. Mr. White said he believes concerns need to be expressed by the District and neighborhood associations standing together and speaking with one voice, meshing our interests and developing very specific suggestions so the City Council will listen.

Ms. Mattson thanked Mr. White for representing the interests of his neighborhood so ably and said she has enjoyed working with Mark on the 122<sup>nd</sup> Avenue pilot. She remarked that 122<sup>nd</sup> is the only five-lane arterial in the entire city which is zoned for high density housing. She said she touched base with the superintendent regarding development of the process for districts to have some say in the permitting process, saying much work remains to be done, but with Mark's leadership and the District's support we might stand some fighting chance with the City. Mr. White thanked Superintendent Rommel, Ms. Christopher, and Ms. Mattson for their committee work on behalf of this area, and said he is at the District's disposal regarding next steps. Ms. Scarcelli Ancheta suggested that this topic become a standing agenda item, perhaps as a monthly report.

**SUN Support Programs Report** – Barbara Kienle introduced a report to celebrate the collaboration and successes of ten years of the SUN program. SUN has established itself as an effective system for helping families in poverty and enhancing students' opportunities to learn beyond the school day. Each SUN School is coordinated by a community partner: Earl Boyles - Metropolitan Family Service; Alice Ott - Portland Parks; Gilbert Park - IRCO; Mill, Menlo, Gilbert Heights - Campfire (through CHIF funding); Floyd Light, Ron Russell - El Programa Hispano (through 21<sup>st</sup> Century Learning Communities Grant). Ms. Kienle introduced Diana Hall from Multnomah County Department of Human Services, and Gloria Wiggins from Catholic Charities El Programa Hispano, to report to the Board on behalf of the SUN Coordinators Council. The Council is the body which provides governance and support to the entire SUN system.

Ms. Hall presented an overview of the larger SUN service system, a system of care providing intentionally aligned social and support services for youth and families. She reviewed the list of collaborative partners, which includes Multnomah County, the City of Portland, six school districts, the State Department of Human Services, businesses, non-profit agencies (17 contracted and many others in partnership), and community members. The service system was built on two broad policy areas: supporting education and school success as a means to reduce long-term poverty; and improving the way resources for students and their families were delivered by developing a school-based delivery model.

SUN aligned services include academic support and skill development; early childhood programs; parent and family education and involvement; and anti-poverty programs which address basic

needs, rent assistance, housing, and life skills development. Partners also provide health services, mental health and addiction services, and links and assistance with access to other government and community programs. Services are mainly school-based, with seven sites in David Douglas. There are also six regional service centers. By taking advantage of federal nutrition dollars, SUN is also able to offer an additional meal each day for participants.

Ms. Wiggins said the SUN program is making a significant impact on the lives of children and families. More than 86,000 people have been served during the program's ten years. Increased need is being noted across the system, with more people coming to access services. Positive academic outcomes are being noted and support systems are contributing to family and community stability. SUN is being recognized nationally as a really effective program. The Council's long-term goal is for every school to become a SUN school.

Ms. Kienle said SUN has been very valuable in David Douglas, and she was glad to see the program expand this year. Menlo Park's partial program will be fully funded through a grant for next year. Academic support and homework help provided by SUN link after school activities to what's happening during the school day. Additional parts of the program include social and health services support as well as general enrichment. The entire menu offers a well rounded group of opportunities. Another big piece of the program helps develop partnerships with community resources, non-profits, and businesses. The SUN service system helps schools be community centers and the hub of neighborhoods.

Ms. Wiggins thanked the administration for its support of the SUN program. She noted that SUN is more than an after school program: families have access to all kinds of support. Through the work of SUN's partners, they are able to leverage funds to the best use possible. Ms. Hall said that the Council wants the District's help to find new ways to even better collaborate. She introduced representatives of some of the SUN partners to provide some program highlights.

James Lowry, Catholic Charities, is site manager at Floyd Light Middle School. His goal has been to foster community within the school walls. 117 students were served this fall; 110 are registered for winter term. Program participation represents the diversity and free-reduced standing of the school. The program has received tremendous support from teachers, eleven of whom will provide homework tutoring support during winter term. 150 students and family members attended a recent parent night event, including many faces Mr. Gaulke said he had not seen before. Mr. Lowry reviewed some of the programs being offered that are making a difference for students and families. Jill Wier reported that Campfire USA runs two SUN programs, at Gilbert Heights and Mill Park. They also run an after school program at Menlo Park, which will become a SUN school next year with additional CHIF dollars. She said people and partnerships make this program special. SUN is serving a diverse community, in high numbers with high impact. She noted that support from the principals has been outstanding, and that Ms. Kienle has been a huge asset and resource. Mandy Hurley, IRCO, is SUN site manager at Gilbert Park. She shared a scrapbook highlighting activities provided by SUN which serve 165 youth. The after school program offers supper and transportation, as well as numerous academic and enrichment opportunities. Efforts are being made to involve the school's diverse population. She reviewed some of their program highlights, noting that opportunities for community service are among the activities. She said that, thanks to Portland Parks, they are able to offer services to students with special needs as well. More than a dozen families were assisted with transitional housing or rental assistance, and 60 families and 140 kids were provided with food and gifts over the holiday season. A partnership with Oregon State University will support the construction of community gardens.

Judy Strand, Metropolitan Family Services, said her organization coordinates the program at Earl Boyles. MFS provides intensive case management services, parent engagement work and parenting and parent education classes, the 55 and older volunteer program and the foster grandparent program. She said there is wide awareness that Multnomah County and our school districts are national models in this area. Mary Richardson, Portland Parks SUN program supervisor, supervises eleven sites around the city. She reported that Parks have had community schools since 1978, and came to East Portland in the late 1980's and early 1990's. She thanked David Douglas for being an excellent partner. Although Parks had been in community education for more than 30 years, they were unable to provide the social service or anti-poverty piece. Now with agency partners SUN can put those pieces together. She said Portland Parks & Recreation is very proud to be part of this collaboration. Steve Boquist, Portland Parks, SUN Coordinator at Alice Ott Middle School, said the great staff there has been very involved in promoting the program, which provides academic support for more than 200 students. Many students in the homework club stay on for recreational activities. He reviewed the many academic support, recreation, enrichment, and cultural activities offered at the school.

Ms. Mattson asked whether there is a point where shifting demographics make a school eligible for SUN services. Ms. Hall said a prioritizing system is used, whereby higher demographics and income would reduce funding, although some services would continue to be maintained. They are trying to shift services to follow increasing poverty, using a combined poverty index to site services. The index balances the raw number of students as well as the percentage of poverty.

**Board Policy Revisions: Second Reading** – Ms. Christopher made a motion to approve the following revisions of Board Policy, seconded by Mr. Price. The policy revisions were approved in vote of 7-0.

- **BBF: Board Member Standards of Conduct**
- **GCDG/GDDA: Criminal Records Checks/Fingerprinting**
- **IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**
- **IKF: Graduation Requirements**

**New Board Policies: Second Reading** – Ms. Christopher made a motion to approve the following new Board Policies, seconded by Mr. Gardner. The policies were approved in vote of 7-0.

- **BD/BDA: Board Meetings / Regular Board Meetings**
- **JHFF: Reporting Requirements Regarding Sexual Conduct with Students**

**Consent Agenda** – Mr. Gardner moved approval of the following consent agenda items, seconded by Mr. Price. The motion carried in a vote of 7-0.

- **Division 22 Standards Report**
- **Superintendent's Mid-Year Goal Report**
- **Budget Calendar Approval**
- **Personnel Recommendations**

**Other Business / Future Agenda Items** – Mr. Centoni commented that he really appreciates receiving school newsletters electronically. He asked how we might facilitate getting all of the schools to distribute their newsletters in this manner. Ms. Wallace will investigate.

**Adjournment** – There being no other business, Board Chair Barberis announced that the Board would reconvene in Executive Session immediately following the regular meeting, in accordance with ORS 192.660 (2)(d) Collective Bargaining, (2)(h) Litigation, and 192.660 (2)(a), which permits an executive session for the purpose of selecting a chief executive officer (superintendent). The executive session under 192.660 (2)(a) will be recessed and reconvened from time to time to conduct interviews, and check references and other details pertaining to the selection of the chief executive officer. The Chair then declared the regular meeting adjourned.



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Dawn Barberis, Board Chair



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Barbara Rommel, Superintendent / Clerk

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