

## CONSTITUTION

Know all men and women by these present, that we, the undersigned, officers of the Society known as the David Douglas Historical Society, duly elected to said offices respectively, according to the usages and regulations of said Society, do hereby create and constitute a historical society under and by virtue of the authority of Multnomah County School District No. 40, and we do hereby make, subscribe and adopt the following constitution:

### ARTICLE I

The name assumed by this organization, and by which it shall be known, is the David Douglas Historical Society, and its duration shall be perpetual.

### ARTICLE II

The object of the David Douglas Historical Society and the pursuits in which it proposes to engage shall be the collection, preservation, exhibition and publication of material of a historical character, especially that relating to the history of Multnomah County School District No. 40-formed by consolidation of Russeilville, Powellhurst, Gilbert and David Douglas Union High School Districts -and for the accomplishment of this end, to acquire documents, manuscripts, publications and objects relevant to education; to obtain narratives and records of the pioneers of the Multnomah County School District No. 40; to maintain a gallery; to publish and otherwise diffuse information relative to the history of Multnomah County School District No. 40. It is understood and agreed that material and tangible property collected by the David Douglas Historical Society shall be owned by Multnomah County School District No. 40 and shall be held by the District in perpetual trust for the people of Multnomah County School District No. 40, but its control of the same shall be at all times maintained, and shall never be taken away.

### ARTICLE III

The sources of revenue for the society will be public and private donations, the fees and dues of members, and the monies realized on sales of historical publications.

### ARTICLE IV

The officers of the David Douglas Historical Society shall be a president, vice-president, secretary, and treasurer who shall hold office for two years or until their respective successors are elected and qualified, but the board of directors may, from time to time, appoint additional officers and agents to hold office at the pleasure of the board. Incumbents in office, when this constitution is adopted, shall continue in office during the several terms for which they were elected or until their successors are elected and qualified, respectively.

The board of directors shall consist of not over fifteen persons. The Superintendent of Multnomah County School District No. 40, the Assistant Superintendent, and a representative of the School Board shall be ex-officio members. Those who are members of the board of directors when this constitution is adopted shall continue in office during the several terms for which they were elected or until their successors are elected and qualified, respectively.

Additional directors may be elected, from time to time by the members, at any regular or special meeting called for the purpose, not, however, beyond the number required to fill the board. Each elected director shall be a member of the Society and on ceasing to be a member shall cease to be a director. Each elected director shall hold office for a term to be fixed at the time of election or until a successor is elected and qualified.

### ARTICLE V

The David Douglas Historical Society is designed to have a membership extending everywhere, but its principal place of meetings and business is with the David Douglas Public Schools, Multnomah County School District No. 40, Portland, Oregon.

#### BYLAWSARTICLE I Membership and Dues

Section 1. Any person interested in the history of David Douglas School District who applies for membership in any classification of membership and who tenders the necessary dues shall thereby

become a member.

Section 2. Annual dues for individual adult members shall be seven dollars and fifty cents (\$7.50).

Section 3. Annual dues for family membership shall be ten dollars (\$10.00).

Section 4. Annual dues for student membership, grades 7-12, shall be one dollar (\$1.00).

Section 5. Annual dues for student membership, grades K-6, shall be fifty cents (.50). Section 6.

Individual life membership shall be thirty-five dollars (\$35.00). Section 7. Family life membership shall be fifty dollars (\$50.00). Section 8. Annual dues shall be payable during the month of January.

## ARTICLE II

### Schedule for Meetings

Section 1. The annual meeting of the society shall be held during April.

Section 2. Special meetings may be called by the president.

Section 3. Meetings of the board of directors may be called by the chairman of the board on the third Tuesday of the month.

## ARTICLE III

### Duties of the Officers and Directors

Section 1. The president shall have executive supervision over the activities of the society within the scope provided by these bylaws; preside at all meetings; report annually on the activities of the society; appoint the members of committees and delegates not otherwise provided for.

Section 2. The Vice-President shall assume the duties of the presidency in the event of absence, incapacity, or resignation of the president.

Section 3. The secretary shall keep the minutes of meetings of the society and of the board of directors, maintain a list of members and render an annual report.

Section 4. The treasurer shall be responsible for the safekeeping of society funds and for maintaining adequate financial records; deposit all monies received with a reliable banking company in the name of the David Douglas Historical Society. Monies shall be paid out by numbered checks signed by the treasurer and, if desired, by the President or and another designated Board Member. The treasurer will collect dues and shall render an annual report.

Section 5. The board of directors shall have the power to conduct all affairs of the society. It shall select candidates for office, pursuant to the constitution. The board of directors shall decide questions of policy that for any reason cannot be acted upon at a meeting of the society and perform such other functions as designated in the bylaws or otherwise assigned to it.

Section 6. Honorary Board members may be named at the pleasure of the Historical Society Board of Directors to recognize individuals who have rendered exemplary service to the Society. Because Honorary Board members have been long-serving and knowledgeable in Historical Society activities, they are eligible to vote on all issues before the Board. Honorary members are named for an unspecified length of time and should be asked in advance if they wish to serve.

Section 7. New Board Members shall be announced at the Annual meeting in April and shall be confirmed by vote.

Section 8. At any meeting of the board of directors, five members shall constitute a quorum.

## ARTICLE IV

### Committees

Section 1. The society shall have the following standing committees:

1. Museum Committee-responsible for collecting, cataloging, approving, cleaning, repairing and storing historic objects and printed materials; for arranging museum exhibits and the correct historical interpretation of these exhibits; for the care and upkeep of museum quarters.
2. Publicity/Publications Committee-responsible for all publication, audio-visual presentations and publicity for the society.
3. Newletters and Mailings Committee- responsible for the writing, printing, and mailing of newsletters at least quarterly each year.
4. Historic Sites Committee -responsible for establishing the historic validity for sites proposed for marking; for marking historic sites; for arranging historical tours.

5. Program and Annual Meeting Committee - responsible for helping with guest presentations and for supervising the arrangements needed for the annual meeting.
6. Membership Committee - responsible for membership drives and processing new candidates for membership.
7. Nominations Committee-responsible for making nominations for officers and members of the board of directors.
8. Hospitality Committee- responsible for providing simple fare for meetings of the board and for guest presentations at meetings.
9. Long-Term Service Award Committee- responsible for selecting a person whose work represents years of service and effort; for arranging the development and presentation of the plaque to be awarded at the annual meeting.
10. Bylaws Committee- responsible for analyzing and updating bylaws whenever needed for relevance and accuracy.
11. Book of Memorials Committee- responsible for preparing written pages to commemorate deceased leaders of the community whose lives express the qualities denoted in the Book of Memorials instructions.
12. Annual Trek Committee-responsible for selecting a one-day trip or jaunt, within or beyond the community, that would be interesting to members and guests, either by car or by other means of transportation.

Section 2. The president shall appoint members and chairpersons of the committees.

Section 3. Other committees, standing or special, may be appointed by the president as directed by the society or board of directors.

#### ARTICLE V Parliamentary Authority

The rules contained in "*Robert's Rules of Order*", Rose Marie Curzan's "*Practical Parliamentary Procedure*," or other authority shall govern the proceedings of the society except in such cases as are governed by the constitution or the bylaws.

#### ARTICLE VI

David Douglas Historical Society -A Non-Profit Corporation

The David Douglas Historical Society is recognized by the State of Oregon as a non-profit corporation. The Internal Revenue Service requires bylaws of such a non profit corporation to include the following statements:

This organization is organized exclusively for charitable and education purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligation of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious and/or scientific purposes and which has established educational, religious and/or scientific purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

#### ARTICLE VII Amendment to the Bylaws

These Bylaws may be amended at any regular or special meeting of the Historical Society by a two-thirds vote of those voting, provided notice of the proposed amendments was given at the previous meeting. All proposed amendments shall be submitted in writing.

**HISTORICAL SOCIETY**

**The David Douglas Historical Society is affiliated with the Oregon Historical Society.**

**If any of our David Douglas Historical Society members are interested in becoming a member of the State organization, or are due to renew membership, we invite you to do so through the local organization.**