



David Douglas School District #40

Classified Job Description

MAINTENANCE III – ELECTRONIC TECHNICIAN / A-V REPAIR ASSISTANT

Schedule: 12 months per year
Class: 16

POSITION PURPOSE

To repair and maintain district electro-mechanical equipment and assist in the repair and maintenance of district audio-visual equipment.

NATURE AND SCOPE OF RESPONSIBILITIES

- Troubleshoot, repair and maintain various district electronic and electro-mechanical systems such as scoreboards, intercoms, clock systems, and PA systems
- Assist in the repair and maintenance of audio-visual equipment including printers, VCRs, radios, phonographs, FAX machines, and other equipment
- Perform cross-trade assignments to assist in the districts overall maintenance operations
- Perform other duties as assigned

QUALIFICATIONS

- High School diploma or equivalent
- A valid Oregon driver's license
- 21 years of age or older and related work experience
- Education/training in electronics or related field
- Experience in repairing electronic and mechanical equipment
- Knowledge of occupational hazards and safety precautions of the trades
- Skill in the use of the tools and equipment of the trade
- Ability to work harmoniously with others and communicate effectively, both orally and in writing
- Interest in and ability to work towards obtaining a Limited Energy license

ESSENTIAL PHYSICAL REQUIREMENTS

Moderate to extensive degree of physical stamina and the ability to lift and/or manipulate copiers and A-V equipment (frequently lifting up to 50 pounds, and occasionally lifting up to 100 pounds). Repair also involves reaching, twisting, considerable eye-hand coordination and the ability to identify color-coded components. Job is performed primarily in a standing position.

David Douglas School District Drug Testing and Criminal Background check

Per district policy all offers of employment shall be contingent upon the successful passing of a district required drug test and criminal background check. David Douglas School District's Human Resources will designate where and when the testing will be conducted. The offer of employment will be withdrawn from candidates who test positive for drugs.