

**Meeting of the School Board  
David Douglas School District No. 40  
December 7, 2017**

A regular meeting of the David Douglas School Board was held on Thursday, December 7, 2017 at 7:00pm in the David Douglas School District Board Room, 1500 SE 130, Portland, OR 97233.

School Board Members present were:

Christine Larsen, Board Chair	
Bryce Anderson	Stephanie D. Stephens
Frieda Christopher	Andrea Valderrama
Kyle Riggs	

Also present were Ken Richardson, Superintendent/Clerk; Candy Wallace, Assistant Superintendent; Patt Komar, Director of Administrative Services; Derek Edens, Director of Assessment & Technology; Brooke O'Neill, Director of Curriculum; Kelly Devlin, Director of ESL & Equity; Andy Long, Director of Education, and Laurie Brunelle, Board Secretary.

The agenda will include consideration of the following:

**Call to Order / Flag Salute**

**Visiting Delegations** - Tom Muller, David Douglas District Music Director thanked the Board, Superintendent, and Cabinet for continuing to support music education. He reported that the enrollment numbers in music continue to grow. When you factor in the elementary general music program, we are servicing about 7,000 students. In January, David Douglas will have 40 students representing our District in the Oregon Music Education Association's All-State Honor ensembles in Eugene. Mr. Muller stated that we are heading into the holiday season and he invited everyone to come to one of the many concerts being performed this week and next. The Concert Choir and Symphonic Strings performed at the Grotto on Monday, the Troubadours are competing in a high school choir sing off, and this Saturday all three jazz ensembles will be competing at the Mt. Hood Conference League Jazz Contest.

**Ron Russell Leadership / Promising Practice** - Thu Troung, Principal of Ron Russell Middle School, Anthony Zafra, SUN Site Manager, and district parents: Sally Bowman, Amal Ahmed, and Adriana Larraga gave a presentation on the Ron Russell Family Leadership Team. The purpose of forming this team is to help our children succeed and provide help to families and the community. Many families want to know how their children are doing in class, what are their grades, and are they turning in assignments. The team has provided families with instruction and hands on assistance in the navigation of the ParentVUE system to answer these questions. Tutorials for this project were created into four languages; English, Somali, Spanish, and Vietnamese and are on the District website for families to use.

**Attendee's Input**

Heather Franklin, district parent – Ms. Franklin invited the Board members to visit one of the food pantries being held on Wednesdays at Gilbert Park Elementary School from 6:00pm – 7:30pm. She volunteers at this site and thanked the District for offering the space. The food pantry at Gilbert Park serves 50 to 60 families and provides childcare. The Oregon Food Bank participates almost every week with serving hot food and teaching meal preparation. Ms. Franklin would like to see child care at all food pantry sites.

**Auditor's Report** - Hannah Sirpless from Pauly, Rogers and Co., PC reported on the District's audit for the year ended June 30, 2017. Ms. Sirpless reported that the District had a clean audit and she went over the highlights from the Governing Body Letter. She was happy to say they have issued an

unmodified opinion, have found no exceptions or issues with state minimum standards or financial awards, and did not need to issue a management letter. Ms. Sirpless remarked that the management team did a great job. Paul Rodeman, David Douglas Accounting Manager reminded the Board there is a link to the 2016-17 Financial report on the District website. Mr. Riggs moved approval of the Audit Report, seconded by Mr. Anderson. The motion carried in a vote of 6-0.

**Ratification of Collective Bargaining Agreement between David Douglas School**

**District and OSEA Chapter 40: July 1, 2017 – June 30, 2021** - Assistant Superintendent Candy Wallace reported that collective bargaining with OSEA Chapter 40 began five months ago and after a lot of work and time on both sides the classified staff overwhelmingly voted to support and pass the classified contract. Ms. Wallace recognized and thanked the classified bargaining team. She said this was a professional hardworking group who is dedicated to this District and committed to doing what's best for kids. She also recognized and thanked the district bargaining team. Ms. Christopher moved approval of the Collective Bargaining Agreement between David Douglas School District and OSEA Chapter 40 for the term of July 1, 2017–June 30, 2021, seconded by Mr. Anderson. Ms. Christopher remarked that the classified bargaining team was very professional and it felt like bargaining with friends. Ms. Stephens thanked Ms. Wallace for her work. Ms. Valderrama is excited the contract came before the Board. Mr. Riggs said he can't say enough about the work the classified staff does and the care they provide for the students of this community. Mr. Anderson thanked the classified staff for all they do. Mr. Richardson gave thanks to the classified team and employees who are the first faces our kids see. Ms. Larsen thanked classified staff and wants to recognize that many of them live in our District and are a part of the community. A vote of 6-0 approved the contract. Members of both teams signed the agreement.

**Superintendent's Report** – Superintendent Mr. Richardson introduced Government Affairs Specialist Stacie Michelson who was hired to work with MESD and east county schools. Ms. Michelson stated she has been lobbying for 7-8 years primarily in health and human services. What appealed to her about this position was to be able to bridge the gap between education and health care services. Mr. Richardson reported that a new Board Communication link is being tested for our District website to provide Board follow-up to community questions given during testimony. He gave DDHS United T-shirts and bracelets to all Board members and thanked the high school for providing them. Mr. Richardson reported that we received notification about possible PERS increases. The impact to our District looks to be about a 6.64% increase for Tier 1 and Tier 2. He invited the Board to participate in the Giving Trees provided throughout the District. Mr. Richardson read some of the Administrator Monthly News reports from our schools. Cherry Park Elementary welcomed Portland Taiko to an assembly and the students were completely engaged in the drumming, storytelling, and history of this Japanese art. Earl Boyles Elementary had 99% of their families attend conferences in November. Gilbert Heights is seeing a huge decrease in major referrals due to the efforts of implementing community circles and teaching consistent lessons to all students in kindness, bullying prevention, and zones of regulation. Gilbert Park held an all-school Native American assembly for Native American heritage month in November. Menlo Park is working in partnership with the American Diabetes Association. Their goal is to motivate kids to eat healthy and get more exercise.

**Consent Agenda** – Mr. Anderson moved approval of the following consent agenda items, seconded by Ms. Stephens. The motion carried a vote of 6-0

- Approval of November Board Meeting Minutes
- Personnel Recommendations

**Approval of the Nomination of Mark Watson, Hillsboro School District and Karen Emerson, Tigard-Tualatin School District (alternate) for MPAC Governing Bodies of the School District Position Member** – Mr. Riggs moved approval of the MPAC nomination of Mark Watson and Karen Emerson, seconded by Ms. Christopher. The motion carried in a vote of 6-0.

**First Reading: Board Policy** – Ms. Larsen and Mr. Richardson gave a brief explanation of the Board policy updates recommended by OSBA. Mr. Riggs stated questions and concerns on policy EEA and JHC to be looked into and revised as needed.

- EBBB – Injury/Illness Reports
- EEA – Student Transportation Services
- GCPB/GDPB – Resignation of Staff (Version 1 - Delete)
- GCPB/GDPB – Resignation of Staff (Version 2)
- IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- IGBAC – Special Education - Personnel
- IGBAK – Special Education – Public Availability of State Application
- IGBC – Title IA/Parent and Family Involvement
- IGBHE – Expanded Options Program
- JEA – Compulsory Attendance
- JECC – Assignment of Students to Schools
- JFC – Student Conduct
- JHC – Student Health Services and Requirements
- KAB – Parental Rights
- KAB-AR – Parental Rights (administrative regulations)
- LBE-AR – Public Charter Schools (administrative regulations)

### **Subcommittee Reports**

- **Bond Committee** – Mr. Richardson reported they have put out the RFP to look at support around bond planning and community input. Once the RFP comes back in, the Committee will meet again to discuss the process timeline.
- **Equity Report** – Mr. Riggs stated they are working on a time to meet to discuss the Equity Committee process.

### **Other Business / Future Agenda Items**

Ms. Larsen gave the following reminders to the Board:

January 11th - Budget Committee member vote.

December 8th - Invitation to the DDHS winter assembly, tour of the school, and lunch in the Kilt.

December 12th - Board Workshop.

Ms. Stephens would like to see a presentation by parents who are working on community gardens in the District.

### **Board Member Reports**

Ms. Valderrama shared a story about being unprepared last year for the winter storms. She was caught in the snow during a Board meeting with no snow shovel or chains for her tires. This year she is doing her best to be proactive and get prepared sooner.

Mr. Anderson wished the Board members, staff and community a Merry Christmas and hopes everyone has a wonderful holiday.

Ms. Stephens said the Menlo Park Booster Club will be buying their own disaster preparedness classroom materials. She feels that every classroom should have basic supplies in case of a lock-in, emergency or disaster.

Ms. Christopher stated she went to the OSBA conference in November with Ms. Larsen and Ms. del Rocio. She reported on Richard Cole who was a retired administrator. He passed away and put the David Douglas Education Foundation in his Will. The fund started with \$13,000 and the Foundation just received a check for \$51,000 today. The funding is for workshops and classes to help encourage kids to stay in school.

Ms. Larsen said she saw Shrek twice and it's really fabulous how hard these students work and how hard the adults work with them to put on these really great shows. She was impressed with their performance.

**Adjournment** – There being no other business, Chair Larsen declared the meeting adjourned.



---

Christine Larsen, Board Chair



---

Ken Richardson, Superintendent / Clerk