



**David Douglas School District #40
Licensed Job Description**

JOB TITLE: Teacher – Special Education (Life Skills Classroom)

Reports To: Building Principal

Job Purpose Statement/s: The position of Teacher – Special Education (Structured Skills Classroom) is for the purpose/s of facilitating Special Education student success in academics, interpersonal skills and activities of daily living through implementing District approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific needs of students; providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

Essential Job Functions:

- **Adapt** lessons for the purpose of implementing IEP goals and meeting special needs of individual students.
- **Advise** parents and/or legal guardians of student progress for the purpose of supporting teachers' expectations, developing methods for improvement and/or reinforcing classroom/mental health goals.
- **Assess** students' social and academic needs (e.g. behavioral, motor development, communication, etc.) for the purpose of evaluating students, placement and success of the program.
- **Collaborate** with school personnel, agencies and community agencies (e.g. social service agencies, caretakers, etc.) for the purpose of developing and modifying the program to maximize the quality of student outcomes, developing solutions and planning curriculum.
- **Direct** instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and addressing the needs of individual students.
- **Instruct** students with individualized special needs for the purpose of developing appropriate academic interpersonal and daily living skills through a defined course of study.
- **Manage** student behavior for the purpose of providing a safe and optimal learning environment.
- **Prepare** teaching materials and reports (i.e. grades, attendance, and anecdotal records, etc.) for the purpose of implementing lesson plans and provide documentation of teacher and student progress.

Other Job Functions:

- **Maintain** accurate and complete records as required by law, district policy, and administrative regulations.
- **Administer** medication, first aid, and/or health care requirements as may be required for the purpose of providing specialized treatment and/or monitoring medical conditions of students.
- **Assist** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- **Participate** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information.
- **Other** duties as assigned.

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Job Requirements – Qualifications:

- ◆ **Experience Preferred:** Prior job related experience.
- ◆ **Skills, Knowledge and/or Abilities Required:**

Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance, address student health care needs.

Knowledge of appropriate special education, age appropriate teaching methods and state content standards

Abilities to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parent, other school personnel, meet scheduling deadlines. Significant physical abilities include lifting/carrying/stooping/crouching/reaching/handling/fingering, talking/hearing conversations, near/far visual acuity/depth perception/color vision/field of vision.

Education Required: Bachelor's Degree. Special Education endorsement required or be eligible to obtain.

Licenses, Bonding and/or Testing Required: Appropriate Teacher Standards and Practices Commission license, Criminal Justice fingerprint clearance, and valid driver's license and evidence of insurability.

Multi-Cultural preferred. Bi-Lingual preferred. ESOL and/or Reading endorsements preferred.

The David Douglas School District welcomes applications from candidates that expand the District's diversity.

Other: First aid card

Terms of Employment: Salary and work year according to the current contract and school calendar.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's Policy on Evaluation of Licensed Staff Personnel.

David Douglas School District Drug Testing and Criminal Background check

Per district policy all offers of employment shall be contingent upon the successful passing of a district required drug test and criminal background check. David Douglas School District's Human Resources will designate where and when the testing will be conducted. The offer of employment will be withdrawn from candidates who test positive for drugs.