



**David Douglas School District #40
Licensed Job Description
Teacher on Special Assignment (TOSA)**

JOB TITLE: TOSA-Autism Consultant (K-12)

Reports To: Building Principal

Job Purpose Statement/s: The position of Autism Consultant is for the purpose/s of supporting teams during the evaluation process for students under the suspected disability of Autism Spectrum Disorder, and to assist IEP teams in the development and implementation of educational plans that will support students in deriving full benefit from the educational program within the least restrictive environment, and to minimize the impact of their disability on their academic performance.

Essential Job Functions:

- **Provide** consultation to the eligibility team regarding whether a student exhibits behavioral characteristics associated with Autism Spectrum Disorder (ASD). Other duties will include administering assessments, conducting observation, and gathering information as requested.
- **Apply** a variety of strategies that facilitate team effectiveness (e.g., collaboration, problem solving, leadership, meeting management, and conflict resolution).
- **Effectively communicate** with all staff members K-12, and families of the David Douglas School District Community.
- **Knowledge** application and the ability to coach/teach/consult with staff members about the principles of functional behavior assessments, incidental teaching, discrete trial, functional routines, picture exchange communication system, structured teaching and pivotal response training, and STAR.
- **Consult** with school staff working with students eligible under Autism Spectrum Disorder (ASD) in the following areas: communication, behavior, self-management, organization, use of visual systems, sensory needs, social skills, and designing the physical environment for multiple settings including, but not limited to the general education classroom, gym, schoolyard, cafeteria, and special classroom.
- **Maintain and Share** information regarding “best practices” for intervention, evaluation, and program planning in the field in the field of Autism Spectrum Disorder.
- **Model** “best practices” for intervention and instruction recommended in program plans.
- **Knowledge** of the principles that define Response to Intervention.
- **Knowledge** of student rights in relation to special education law
- **Assist** in proper referrals of individuals to agencies and specialists in the community, as appropriate.
- **Keep** abreast of laws, rules, policies, and trends regarding students with Autism Spectrum Disorder.
- **Become** familiar with and **uphold** the enforcement of school rules, administrative regulations, and Board Policy.
- **Conduct, participate** in, and/or **contribute** to IEP, multidisciplinary team, and placement team meetings.
- **Collaborate** with district consultation/leadership team in building capacity district-wide.

Other Job Functions:

- **Assist** other personnel as may be required for the purpose of supporting them in the completion of their work activities.

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Job Requirements – Qualifications:

- **Experience Preferred/Required:** Prior teaching/consulting/coaching experience preferred. Prior experience involving work related to supporting students with Autism Spectrum Disorder (ASD) required.

Skills, Knowledge and/or Abilities Required:

Skills to train teams on assessment instruments assist in the interpretation of assessment results and prescribe plan of action for support and correction.

Knowledge of assessment instruments and their application, relevant education codes, state and district policies.

Abilities to sit for prolonged periods, complete a case study and develop an individual education plan, be flexible, work under time constraints, work effectively with staff, parents, students and community, work independently. Significant physical abilities include lifting/carrying, reaching/handling/fingering, talking/hearing conversations, and near/far visual acuity/visual accommodation.

Licensure required: Must be licensed by Teacher Standards and Practices Commission for the assignment or eligible to obtain. Oregon Certification: Handicapped or Severely Handicapped Learners Certificate or endorsement in special education, or Oregon Teaching License with Speech Impaired Endorsement or Oregon Board Licensure in Speech Pathology.

Multi-Cultural preferred. Bi-Lingual preferred. ESOL and/or Reading endorsements preferred.

The David Douglas School District welcomes applications from candidates that expand the District's diversity.

Other: First aid card and cardiopulmonary resuscitation certificate.

Terms of Employment: Salary and work year according to the current contract and school calendar.

Evaluation: Performance of this job will be evaluated each year in accordance with provisions of the Board's Policy on Evaluation of Licensed Staff.

David Douglas School District Drug Testing and Criminal Background check

Per district policy all offers of employment shall be contingent upon the successful passing of a district required drug test and criminal background check. David Douglas School District's Human Resources will designate where and when the testing will be conducted. The offer of employment will be withdrawn from candidates who test positive for drugs.