

David Douglas School District

Public Meeting Guidelines for Conduct

The David Douglas School District Board of Education highly values public input in making important decisions that affect David Douglas' children. They also believe in the right of community members to observe Board meetings. To ensure the public has an opportunity to attend School Board meetings and offer comment, and to ensure that the Board can conduct the important business of the District, attendees and speakers must observe certain basic rules of conduct. The following guidelines apply to all public comment.

- All members of the public attending School Board meetings must treat each other and the Board with respect.
- Individuals are not permitted to engage in conduct that interferes with the ability of other individuals to watch the Board meetings, interferes with the ability of other members of the public to offer comment to the Board, or interferes with the ability of the Board to conduct its business.
- Those wishing to display placards, signs and/or banners must remain behind the seating area, and may not block any attendee's view of the proceedings.
- Members of the public who intend to offer public comment to the Board must sign up for comment before the start of each Board meeting. The Board Chair has discretion to call on those who have signed up and set the order of speakers (District students should identify themselves as such on the public comment sign-in sheet, and they will be called upon first).
- Individuals who sign up to testify to the Board must indicate the topic of their intended testimony.
- Individuals offering public comment must sit at the table designated for their use and must speak into the microphone.
- Prior to beginning any testimony, individuals must state and spell their last name.
- Each speaker must limit his or her comments to three minutes to allow sufficient time for others to also offer public comment. The Board Chair has the discretion to limit the overall time for public comment.
- Individuals offering public comment must follow Policy BDDH. The Board will not allow comments, criticism or complaints about District employees. Personal attacks on any District employee, Board member, other testifier, or member of the public will not be allowed. Policy BDDH: Comments Regarding Staff Members – Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL – Public Complaints, for Board consideration of a legitimate complaint involving a staff member.