David Douglas School District

Multnomah County | School District #40 | Portland, Oregon

INTEGRATED PEST MANAGEMENT PLAN

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INTRODUCTION

The David Douglas School District ("District" or "DDSD") is committed to a pest management plan that puts a priority on the health and safety of students and staff. To that end, the District has adopted this Integrated Pest Management (IPM) Plan, which will be used on all District facilities, including athletic fields, and complies with the provisions of ORS 634.700 - 634.750.

WHAT IS INTEGRATED PEST MANAGEMENT?

Integrated Pest Management, also known as IPM, is a process for achieving long-term, environmentally sound pest suppression through a wide variety of tactics. Control strategies in an IPM program include structural and procedural improvements to reduce the food, water, shelter and access used by pests. Since IPM focuses on remediation of the fundamental reasons why pests are here, pesticides are rarely used and only when necessary.

Fundamentals of the IPM Plan:

Education and Communication

The foundation for an effective IPM program is education and communication. We need to know what conditions can cause pest problems, why and how to monitor for pests, proper identification, pest behavior and biology before we can begin to manage pests effectively. Communication about pest issues is essential. *A protocol for reporting pests or pest conducive conditions and a record of what action was taken is the most important part of an effective IPM program*.

Cultural & Sanitation

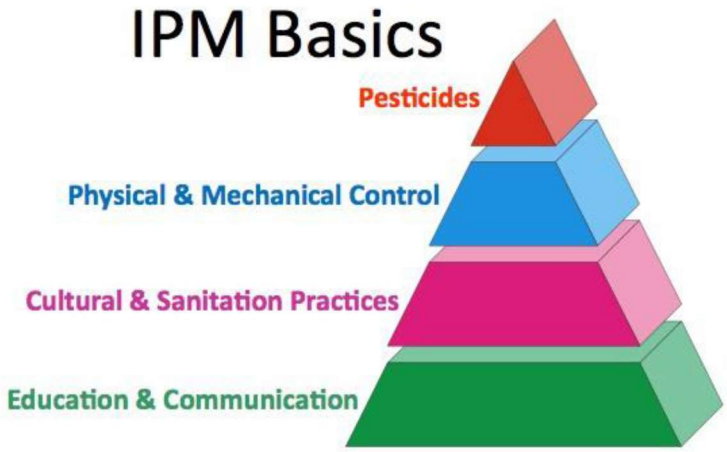
Knowing how human behavior encourages pests helps prevent them from becoming a problem. Small changes in cultural or sanitation practices can have significant effects on reducing pest populations. Cleaning under kitchen serving counters, reducing clutter in classrooms, putting dumpsters further from kitchen door/loading dock, proper irrigation scheduling and over-seeding of turf areas are all examples of cultural and sanitation practices that can be employed to reduce pests.

Physical & Mechanical

Rodent traps, sticky monitoring traps for insects, door sweeps on external doors, sealing holes under sinks, proper drainage and mulching of landscapes and keeping vegetation at least 24 inches from buildings are all examples of physical and mechanical control.

Pesticides

IPM focuses on remediation of the fundamental reasons why pests are here; pesticides should be rarely used, only when deemed necessary by the District's IPM Coordinator and only applied by a licensed applicator.



DEFINITIONS

1. Action Threshold:

   An Action Threshold is the level at which action is initiated. It is determined by deciding how many pests can be tolerated. The Action Threshold is set by the IPM Coordinator and the occupants and should reflect the pest management objective for the site. The presence of some pests does not, in itself, necessarily require action.

2. IPM Coordinator:

   Individual designated by the School District tasked with the responsibility of implementing the District's IPM Plan

3. Nuisance Pest:

   A nuisance pest is one that can rarely carry disease. They are annoyances. Some examples are:
   a) Ants
   b) Beetle
   c) moths
   d) box elder bugs
   e) earwigs

4. Pest:
    a) An insect or other arthropod;
    b) A weed, moss, slime or mildew or a plant disease caused by a fungus, bacterium or virus;
    c) A nematode, snail, slug, rodent or predatory animal;
    d) A bacteria, spore, virus, fungus or other microorganism that is harmful to human health; or
    e) Other forms of plant or animal life that may infest or be detrimental to vegetation, humans, animals, structures, managed landscapes or other human environments.

5. Pest of Concern:
   A pest of concern is a pest determined to be a public health risk or a significant nuisance pest. These include:
    a) mice & rats (disease vectors, asthma triggers),
    b) yellow jackets (sting can cause anaphylactic shock),
    c) cockroaches (disease vectors, asthma triggers),
    d) specific types of flies (indicators for more serious problems),
    e) cornered nutria, raccoons, cats, dogs, opossums, skunks (they can bite) and
    f) bed bugs (significant nuisance pest.)

   Ants are NOT a public health risk and therefore are not classified as Pests of Concern.

6. Pesticide:

   A pesticide is any substance or mixture of substances intended for:
    a) preventing,
    b) destroying,
    c) repelling, or
    d) mitigating any pest.

   Though often misunderstood to refer only to insecticides, the term pesticide also applies to **herbicides**, fungicides, and various other substances used to control pests.

RESPONSIBILITIES OF SCHOOL DISTRICT EMPLOYEES

IPM Coordinator Responsibilities

DDSD designates the District's Operations Manager as the IPM Coordinator. The IPM Coordinator is key to successful IPM implementation in our school district, and is given the authority for overall implementation and evaluation of this plan.

The IPM Coordinator is responsible for:

1. Attending not less than six hours of IPM training each year as outlined in ORS 634-720(2).

2. Conducting outreach to the school community (custodians, maintenance, construction, grounds, faculty, administrative and kitchen staff) about the District's IPM plan.

3. Overseeing pest prevention efforts.
   The IPM Coordinator will work with school staff, Custodians and Maintenance personnel to reduce clutter and food in the classrooms and seal up pest entry points.

4. Assuring that the decision-making process for implementing IPM in the District is followed.
   The Coordinator will continually assess and improve the pest monitoring/reporting/action protocol.

5. Assuring that all notification, posting and record-keeping requirements are met when the decision to make a pesticide application is made.

6. Maintaining access to the approved pesticides list.

7. Responding to inquiries and complaints about noncompliance with the plan.
   Responses to inquiries and complaints will be in writing and kept on record with the IPM Coordinator.

8. Reviewing and compiling pest complaint and pest log information.

Custodial Services Responsibilities

Custodial Services staff are responsible for the following:

1. Attending IPM training provided by the IPM Coordinator or designee.

2. Immediately reporting sightings or evidence of Pests of Concern to the IPM Coordinator or to their immediate supervisor, who will notify the IPM Coordinator as soon as possible.

3. Sealing up small cracks or holes when reported by staff or noticed by Custodian when this can be done in a short time (e.g. less than 15 minutes).

4. Reporting pest problems that he/she cannot resolve in less than 15 minutes to the IPM Coordinator.
5. Reporting staff members who need assistance to reduce clutter and other pest-conducive conditions in their workspace to the Site Supervisor.

6. Reporting any unapproved pesticides (such as aerosol spray cans) or pesticide use discovered during inspections or regular duties to the IPM Coordinator.

7. Following up on issues found in any inspection reports as recommended by the IPM Coordinator.

Maintenance Responsibilities

Staff involved in Maintenance are responsible for working with the IPM Coordinator to ensure their daily tasks, projects and operations enhance effective pest management. This includes:

1. Receiving training from the IPM Coordinator or designee on the basic principles of IPM, sealing pest entry points and sanitation. Carpenters shall seal openings to exclude pests.

2. Immediately reporting sightings or evidence of Pests of Concern to their immediate supervisor, building Custodian or Office Manager, who will submit an IPM Request as soon as possible.

3. Continually monitoring for pest conducive conditions during daily work, and sealing small holes and cracks when noticed (if they can be sealed in a short period of time – e.g. 15 minutes).

4. Working with the IPM Coordinator to develop protocols and provisions for pest avoidance and prevention during construction and renovation projects, and ensuring that they are followed.

5. Ensuring that contractors follow DDSD IPM protocols.

Grounds Department Responsibilities

Grounds crews are responsible for:

1. Receiving training from the IPM Coordinator or designee on the basic principles of IPM.

2. Following IPM guidelines established by the IPM Coordinator and Grounds Department.

3. When the decision is made to apply a pesticide, following notification, posting, record-keeping and reporting protocols.

4. Post notice of herbicide application with dates.

Kitchen Staff Responsibilities

Kitchen staff are responsible for:

1. Receiving training from the IPM Coordinator, designee or their Company on the basic principles of IPM.

2. Immediately reporting sightings or evidence of Pests of Concern to their immediate supervisor, who will report it to the IPM Coordinator as soon as possible.

3. Assuring floor under serving counters is kept free of food and drink debris.

4. Assuring that dumpster, compactor and trash collection areas are clean and clutter-free.

5. Promptly emptying and removing corrugated cardboard materials.

6. Keeping exterior kitchen doors closed.

7. Reporting pest conducive conditions that require maintenance (e.g., gaps under exterior doors, gaps around pipe penetrations, leaky faucets, dumpster too near building, build-up of floor grease requiring spray-washing, etc.) to their immediate supervisor or head custodian, who will work with the office staff to initiate a work order.

8. Participating in any inspections conducted by the Custodian or IPM Coordinator.

Athletic Directors and Coaches

Athletic Directors and Coaches are responsible for:

1. Receiving training from the IPM Coordinator or designee on the basic principles of IPM.

2. Understanding that ALL pesticide applications on District property (including herbicides like glyphosate) MUST be made by a licensed pesticide applicator and with the approval of the District's IPM Coordinator.

3. Educating booster clubs, parent and user groups on the requirements of ORS 634.700 - 634.750 and the District's IPM Plan. Booster clubs, parent, and user groups are prohibited from applying pesticides and herbicides on DDSD property.

All Staff Responsibilities

All staff includes any staff without a specific identified function in the IPM Plan. This includes teachers, instructional assistants, clerical staff, etc.

1. Receiving training annually from SafeSchools on the basic principles of IPM.

2. Immediately reporting sightings of cockroaches, drain flies, rodents or rodent droppings to Custodian or Office Manager, who will submit an IPM Request.

3. Keeping classrooms and work areas free of clutter.

4. Minimizing food and drink consumption in the classroom, and making sure students clean up after themselves when food or drink is consumed.

5. Reporting pests and pest-conducive conditions to the Custodian.

6. Following first steps of protocol for ant management before notifying the Custodian (clean up any food the ants are eating, kill visible ants, wipe down area where ants were with soapy water, notify Custodian only if ants continue to be found after following these steps.) Exclusion steps will be done by the custodian or maintenance after cleaning.

Principal Responsibilities

The School Principal is responsible for:

1. Receiving training from the IPM Coordinator on the basic principles of IPM.

2. Assuring that staff keep their rooms clean and free of clutter.

3. Working with the IPM Coordinator on postings and notifications of pesticide applications.

4. Assuring that all staff fulfill their roles as outlined in the District's IPM Plan (reducing pest conducive conditions, attendance at IPM training(s), cooperation with the District's IPM Coordinator).

Facility Use Group Responsibilities

Information on IPM requirements will be included in Facility Use agreements. Users of District property must acknowledge that they will comply with ORS 634.700 - 634.750 and the District's IPM Plan.

Certified Applicators and Licensed Technicians Responsibilities

The commercial or noncommercial certified applicator or licensed technician shall:

1. Obtain approval from the IPM Coordinator prior to any pesticide application on School District property.

2. Apply only pesticides on OSU's Low Impact Pesticides list: http://blogs.oregonstate.edu/schoolipm/files/Low_Impact_Pesticide_List.pdf

3. Provide Posting and Notification per the District's IPM Plan, using the Pesticide Application Notification Form

4. Ensure that all pest control activities are consistent with the School District's IPM program and IPM policy.

5. Consult with the IPM Coordinator on recommended structural and behavior control measures in buildings and grounds.

6. Maintain all pesticide application records in accordance with ORS 634.700 - 634.750.

REQUIRED TRAINING/EDUCATION

ORS 634.720 (2) requires that the IPM Coordinator "shall complete not less than six hours of training each year. The training shall include at least a general review of IPM principles and the requirements of ORS 634.700 - 634.750.

As required in ORS 634.700 (3) (i) all staff should have a general review of IPM principles and strategy and will receive education on the principles of IPM and sanitation, monitoring and inspection of pest control measures. The District shall use the SafeSchools platform to provide this training. After the initial training, the District will train all new staff with the same training.

Each year the IPM Coordinator will determine, based on pest concerns and documentation, any need for annual or additional training of district staff. The need for training will be based on the job functions for each employee group and will be tailored to the IPM requirements for the individual employee groups.

IPM PROCESS

Monitoring – Reporting – Action Protocol

Monitoring

Monitoring is an important element of IPM. It provides recent and accurate information to make intelligent and effective pest management decisions. It can be defined as the regular and ongoing inspection of areas where pest problems do or might occur.

As much as possible, monitoring should be incorporated into the daily activities of school staff. Staff training on monitoring should include what to look for and how to report the information.

Reporting

All staff will report any pests and pest-conducive conditions they observe to the building's Head Custodian.

If warranted, the Custodian will create an IPM Request.

Maintenance and Custodial Staff will report:

- Pest conducive conditions inside and outside the building (structural deterioration, holes that allow pests to enter, conditions that provide pest harborage)
- The level of sanitation inside and out (waste disposal procedures, level of cleanliness inside and out, conditions that supply food and water to pests)
- The amount of pest damage and the number and location of pest signs (rodent droppings, termite shelter tubes, cockroaches, etc.)
- Human behaviors that affect the pests (working conditions that make it impossible to close doors or screens, food preparation procedures that provide food for pests, clutter in the building, active feeding of wildlife, etc.)
- Their own management activities (caulking/sealing, cleaning, setting out traps, treating pests, etc.) and their effects on the pest population.

Reporting “Pests of Concern”

A “pest of concern” is a pest determined to be a public health risk or a significant nuisance pest. These include mice & rats (disease vectors, asthma triggers), yellow jackets (sting can cause anaphylactic shock), cockroaches (disease vectors, asthma triggers), specific types of flies (indicators for more serious problems), cornered nutria, raccoons, cats, dogs, opossums, skunks (they can bite) and bed bugs (significant nuisance pest.)

When pests of concern (or their droppings, nests, etc.) are observed, staff should immediately notify the building Custodian. The Custodian must contact the IPM Coordinator as soon as possible.

Action

Structural

Any items (such as sealing up holes) that Facilities staff observe that they can resolve in less than 15 minutes should be taken care of and this action should be noted in the Pest Log. A work order will be submitted for any items that cannot be resolved in less than 15 minutes.

If the actions needed are not something that can be accomplished through the work order system, the IPM Coordinator will meet with Facilities and/or the Pest Management Professional (PMP) to develop a protocol and priority list with deadlines for addressing identified pest management needs.

The IPM Coordinator will monitor the completion of the work order, if applicable. Upon completion of the work, the IPM Coordinator and the building Custodian will be notified.

The IPM Coordinator, through the SchoolDude work order system, will keep records of time and money spent to manage the pest.

Grounds

When pests on grounds reach a threshold established by the Facilities Department and the IPM Coordinator, action will be taken.

Action Thresholds (pest population density levels)

A threshold is the number of pests that can be tolerated before taking action. The acceptable threshold for “pests of concern” is 0.

Acceptable thresholds for other pests will be determined by the IPM Coordinator.

Comprehensive Inspections

The IPM Plan Coordinator will conduct comprehensive inspections on an as-needed basis based on pest issues and pesticide use history.

Pest Emergencies

When the IPM Coordinator determines that the presence of a pest or pests immediately threatens the health or safety of students, staff, faculty members or members of the public using the campus, or the structural integrity of campus facilities, he or she may declare a pest emergency. Examples include (but are not limited to) yellow jackets swarming in areas frequented by children, a nutria in an area frequented by children, a half a dozen mice or rats running through occupied areas of a school building.

PESTICIDE APPLICATIONS: REQUIRED NOTIFICATION, POSTING, RECORD KEEPING, AND REPORTING

Any pesticide application (this includes weed control products, ant baits and all professional and over-the-counter products) on school property must be made by a licensed commercial or public pesticide applicator. All applications must be authorized by the District’s IPM Coordinator.

Notification and Posting for Non-Emergencies

When prevention or management of pests through other measures proves to be ineffective, the use of a low-risk pesticide is permissible. Documentation of these measures is a pre-requisite to the approval of any application of a low-risk pesticide. This documentation will remain on file with the IPM Coordinator.

No non-emergency pesticide applications may occur in or around a school until after 3:30 PM on a Friday while school is in session, unless the IPM Coordinator authorizes an exception. If the labeling of a pesticide product specifies a reentry time, a pesticide may not be applied to an area of campus where the school expects students to be present before expiration of that reentry time. If the labeling does not specify a reentry time, reentry time will be based on the times at which students would normally be expected to be in the area, area ventilation and whether the area will be cleaned before students are present.

Written notice of a proposed pesticide application (via the method most likely to reach the intended recipients) will be made at least 24 hours before the application occurs.

The notice must identify the name, trademark or type of pesticide product, the EPA registration number of the product, the expected area of the application, the expected date of application, the reason for the application and the reentry time.

A posting and notification sign must bear the words “Warning: Pesticide-Treated Area,” and give the expected or actual date and time for the application, the expected or actual reentry time and provide the telephone number of the Operations Manager: (503) 261-8299.

Notification and Posting for Emergencies

The declaration of the existence of a pest emergency is the only time a non low-impact pesticide may be applied.

Note: ORS 634.700 also allows the application of a non-low-impact pesticide “by, or at the direction or order of, a public health official.” If this occurs, every effort must be made to comply with notification and posting requirements above.

Record Keeping of Pesticide Applications

The IPM Coordinator or designee shall keep a copy of the following pesticide product information on file:

- The brand name and USEPA registration number of the product
- The approximate amount and concentration of product applied
- The location of the application
- The pest condition that prompted the application
- The type of application and whether the application proved effective
- The name(s) of the person(s) applying the pesticide

The above records must be kept on file for at least four years following the application date.

APPROVED LIST OF LOW-IMPACT PESTICIDES

Note: All pesticides used must be used in strict accordance with label instructions.

According to ORS 634.705 (5), the School District will adopt a list of low-impact pesticides for use with in our IPM plan. At this time, the District will use The Low-Impact List from Oregon State University. The most current list of approved low-impact pesticides is available at: http://blogs.oregonstate.edu/schoolipm/files/Low_Impact_Pesticide_List.pdf

LIST OF APPENDICES

Appendix 1 Pesticide Application Notification and Posting Form

Appendix 2 IPM Inspection Form

Appendix 3 Annual Notification of Potential Pesticides to be Used

Appendix 4 Pesticide Application Recordkeeping Form

Appendix 1

David Douglas School District

Learn – Grow – Thrive

WARNING
Pesticide-Treated Area

Pesticide Application Notification Form

A pesticide application is scheduled to be performed.

Location:	
Date:	**Time:**
Pesticide Name:	**EPA Registration #**
Safety Data Sheet (SDS) Available on Request	
Expected area of the pesticide application	
Reason for the application	

Re-entry into this area:

☐ **Immediately**

☐ **Date:** **Time:**

For further information regarding this notice, please contact Operations at (503) 261-8299

NOTICE TO BE REMOVED BY AUTHORIZED PERSONNEL ONLY!

Appendix 2

IPM Inspection Form

(Pests and Pest-Conducive Conditions Checklist)

School District_____

School or Site	
Date	
Inspected by	

Entryways	**Yes**	**No**	**Not Sure**	**N/A**
Doors closed when not in use				
Doors shut tight and close on their own				
Door sweeps installed so no ¼" gaps				
Cracks & crevices around door are sealed				

If pests are present in the area, write what kind here _____

Notes:

Outside Areas	**Yes**	**No**	**Not Sure**	**N/A**
Area free from trash, old vehicles, other pest attractants				
All trash cans have secure lids				
Trash cans cleaned regularly				
Site has good drainage and is free from standing water				
Bushes, shrubs, trees at least 18" from building				
Tree branches not overhanging roof				
All dumpsters located away from building				
All dumpsters clean				
No gaps between windows or screens and frame				
Eves and roofs free from birds, wasps, etc.				
Play structures free from wasp harborage areas				

If pests are present in the area, write what kind here _____

Notes:

Kitchen and Food Preparation Area	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Trash emptied daily				
Door sweeps installed so no ¼" gaps				
Floor at every corner is clean and without signs of pests				
Area is free of standing water				
Floor drains and floor sinks are clean				
All faucets close properly and have no leaks or drips				
Under stoves, sinks, and dishwasher kept clean				
No open holes or other access to outside				
Any cracks in walls or floors are sealed properly				
Windows have screens on them				
Vents are free of grease and dirt				
Storage is kept off the floor on wire rack shelving				
Food is put away and stored properly in sealed containers				
Cardboard boxes present				
No long term storage of anything in cardboard boxes				
Pest monitors (sticky traps) are present and dated				
Pest log is posted				
Breaker boxes free of evidence of pests				

If pests are present in the area, write what kind here _____

Notes:

Custodial and Custodial Closets	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides				
Mops are clean and hanging up when not in use				
Closets are free of trash and food				
Custodial closets are in good order and organized				
Trash cans and maid carts are emptied daily and clean				
Break area is clean and free of food, crumbs and trash				
Storage areas free of items stored in cardboard boxes				
Break area free of cloth covered couches and chairs				
Custodians are trained in the IPM process				
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file				

If pests are present in the area, write what kind here _____

Notes:

Boiler Rooms and Fan Rooms	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Room is free of standing water				
Room is cleaned regularly				
Room is free of trash and food				
Room is free of storage, especially in cardboard boxes				
Floor drains are clean				
Plumbing is free of leaks and condensation				
Cracks or holes in floors and walls are sealed properly				
Outside air intakes are properly screened & free of trash				

If pests are present in the area, write what kind here _____

Notes:

Staff Lounge	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs				
It's clean behind and under microwave				
It's clean under and behind vending machines				
It's clean inside, under, and behind the refrigerator				
All counters clean and free of food bits and such				
Floor at every corner is clean and without signs of pests				
Under sink is kept clean				
Cupboards clean and any food is in sealed containers				
Free of unauthorized pesticides				
Pest monitors (sticky traps) are present and dated				
Pest log is posted				

If pests are present in the area, write what kind here _____

Notes:

Classrooms or Offices Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Free of clutter				
Indoor plants healthy and free of pests				
Desks, closets, and cubbies clean and free of food, clutter				
All food items are stored in sealed plastic containers				
Animal or bird cages are clean in and around the area				
Any pet food is stored in sealed plastic containers				
Sinks are free of dripping or standing water				
Gaps or holes under sinks or counters have been sealed				
Holes or gaps to the outside are sealed				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				
Nothing (except short-term) is stored in cardboard boxes				

If pests are present in the area, write what kind here _____

Notes:

Classrooms or Offices Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Free of clutter				
Indoor plants healthy and free of pests				
Desks, closets, and cubbies clean and free of food, clutter				
All food items are stored in sealed plastic containers				
Animal or bird cages are clean in and around the area				
Any pet food is stored in sealed plastic containers				
Sinks are free of dripping or standing water				
Gaps or holes under sinks or counters have been sealed				
Holes or gaps to the outside are sealed				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				
Nothing (except short-term) is stored in cardboard boxes				

If pests are present in the area, write what kind here _____

Notes:

Classrooms or Offices Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Free of clutter				
Indoor plants healthy and free of pests				
Desks, closets, and cubbies clean and free of food, clutter				
All food items are stored in sealed plastic containers				
Animal or bird cages are clean in and around the area				

Any pet food is stored in sealed plastic containers				
Sinks are free of dripping or standing water				

Gaps or holes under sinks or counters have been sealed				
Holes or gaps to the outside are sealed				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				
Nothing (except short-term) is stored in cardboard boxes				

If pests are present in the area, write what kind here _____

Notes:

Other Room:	**Yes**	**No**	**Not Sure**	**N/A**
Free of unauthorized pesticides				
Room is free of standing water				
Room is free of trash and food				
Room is free of storage, especially in cardboard boxes				
Any food items are stored in sealed plastic containers				
Free of clutter				
Cracks or holes in floors and walls are sealed properly				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				

If pests are present in the area, write what kind here _____

Notes:

Created: June 2019

Revised:

Board Approval:

Appendix 3

Annual Notification of Potential Pesticides to be Used

The David Douglas School District is committed to a pest management plan that puts a priority on the health and safety of students and staff. To that end, the District adopted Policy EBB, Integrated Pest Management. The District's Integrated Pest Management (IPM) Plan will be used on all district facilities, including athletic fields, and complies with the provisions of ORS 634.700 - 634.750.

You will find the District's IPM Plan on our website at https://www.ddouglas.k12.or.us/departments/facilities/integrated-pest-management-plan/

The District is required to notify staff, students and parents anytime there is a scheduled application of a pesticide at any of our school campuses. For each application of a pesticide – inside or outside – we are required to Notify and Post in the vicinity of the application on that school campus. So on occasion you may see signs posted informing you of a pesticide application at a school. The notification will include the expected application date, the name of the pesticide being applied, the EPA registration number of the pesticide and other information. There will be contact information on the application posting signs of who you can call if you have questions.

The District only uses pesticides designated as "low-impact pesticide" as defined by ORS 634.705 (5). You can find a copy of the approved list of pesticides at the following web page: http://blogs.oregonstate.edu/schoolipm/files/Low_Impact_Pesticide_List.pdf

The purpose of IPM is to educate, communicate and eliminate pests through cleaning, maintaining and organizing our environment**.** Please know we are doing everything we can to keep pesticide applications to a minimum and, when a pesticide application is necessary, using only the safest products. Through these efforts we are also providing a healthier learning environment for your children.

The Operations Department manages the District's IPM Program. The Operations Manager is the District's IPM Coordinator. All inquiries regarding the District's IPM program should be directed to the Operations Department at (503) 261-8299.

Date of Application _____ / _____ / _____
Month Day Year

Appendix 4

PESTICIDE APPLICATION RECORD

Location_____
_

Applicator

Name	Phone	
License No.	Certificate No.	
Address		
City	State	Zip Code

Pesticide Product Used

Product (Brand) Name	EPA Registration No	
Product type (granular, liquid, etc.)		

Attach following documents

Pesticide Label ☐ SDS ☐ Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs	Placement:	Removal:

Application Information

Time began		Time ended	
Temp		Wind Speed & Direction	
Amount of Product Applied			
Total Product Volume or Weight		Total Area of Application(s) (acres, feet, etc.)	
Product Concentration (amount per area; note units)			
Location(s) of application			
Type of Application			
Backpack ☐	Bait ☐	Boom Sprayer ☐	Crack/Crevice ☐
Other (describe)			

Did the application prove effective? Explain: