

**Meeting of the School Board
David Douglas School District No. 40
May 23, 2019**

A Board Workshop of the David Douglas School Board was held on Thursday, March 23, 2019 at 6:30pm in the David Douglas School District Board Room, 1500 SE 130th Ave, Portland, OR 97233.

School Board Members present were: Frieda Christopher, Board Chair; Andrea Valderrama, Vice Chair; Kyle Riggs, Christine Larsen and Stephanie D. Stephens.

Also present were: Ken Richardson, Superintendent/Clerk; Candy Wallace, Assistant Superintendent; Patt Komar, Director of Administrative Services; Derek Edens, Director of Assessment & Technology; Brooke O'Neill, Director of Curriculum & Instruction; Kelly Devlin, Director of ESL & Equity; Mary Pearson, Director of Student Services; Andy Long, Director of PK-12 Education, and Laurie Brunelle, Board Secretary.

The Board members received the following information.

- Duties and Time Commitment of the Board Chair and Vice Chair
- Board of Directors Job Description and Member Expectations
- David Douglas District Office Key Contacts
- David Douglas School Board Handbook
- Board Committees/Authorized Advisory
- Current David Douglas Board Committee List
- 2019-20 Board Calendar
- What Every Board Member Needs to Know – information packet
- Oregon School Board Association Articles.
 - What does a school board do?
 - What makes a good board member?
 - Roles and responsibilities in a bond election campaign.
 - Sample bond election campaign structure.
 - Won a bond election? Checklist for winners.
 - The board chair and superintendent.
 - Board operating agreements.
 - Sharing a common vision.
 - When you're in charge as the board chair.

Board Roles & Responsibilities

- Board members attend high school graduation and if possible back to school night.
- Board meetings are required – participation can be in person or via phone.
- Attendance at Board Workshops are expected.
- Board Committee attendance is important.
- The Board Chair is the spokesperson for the Board and the Board acts as one body
- A Board vote is supported by the whole Board.
- Social media - it's important that a dissenting view is not published.
- What is the Board's role in maintaining a high quality staff and to insure staff feels valued?
 - The Board hires the Superintendent and he hires the best quality of staff.
 - Making yourself approachable, working with parent groups or helping in the classrooms.
 - Working together to make a great place for kids.
 - Letting the staff know how proud we are of them.
 - The students are at the core of why we do what we do.
 - Recognize we have a responsibility to make sure our employees feel valued by showing up in a way that demonstrates that commitment.
 - Looking at workforce equity goals, budget, and safety for students and employees.
 - Giving the Administration the ability and funding to provide the staff development or supports needed for each school.

Board Committee Appointments, Authorized Representatives and Superintendent Advisories

- Board Chair sends out a list to Board members of Committees and Advisories – Members give their preference but the Board Chair makes the final decision on assignment.

- A Board member's skill set helps on Board Committees and Advisories.
- Advisory Ad Hoc: As needed/not currently active
 - Banking Advisory
 - Charter School Advisory
 - Facilities and Construction
 - Quality Education Council
 - Administrator Salary
- Board Authorized:
 - Classified Negotiations/ERC: Serve as Board rep during negotiations
 - Licensed Negotiations: Serve as Board rep during negotiations
 - Policy Review: On going and will be needed in coming months
 - Education Foundation: On going liaison
- Committees Ad Hoc
 - Bond Oversight: Completed Bond work
- Committees Active
 - Racial Equity Committee: On going, Committee developing racial equity policy

New Committees or Advisories – these will be added next year.

- Strategic Planning: Possible new team to develop Board/District Strategic plan.
 - We are looking at hiring a consultant to help set the framework.
 - More of a data collection effort at the beginning.
 - Timeline of strategic planning and possible Bond – a strategic plan with goals and strategies are going to affect facilities and will help determine what is needed for a Bond.
- Bond Planning: Possible new team to help with Bond planning and passage.
 - Within the next two to three years we will need to talk about a Bond for facilities, fiscal prudence and management, and deferred maintenance.

Committee's influence over the future of the District.

- They bring a wealth of knowledge and skills which could help advise the District.
- They bring information, support, and direction to the Superintendent and Cabinet.
- Committees have led to policies and positions in the District.

Current Racial Equity Committee

- Made up of educators, students, parents, and community partners.
- Currently working on a Racial Equity Policy and Resolution.
- Policy will include Administrative Regulations and Action Plan.
- Committee meetings are held once a month.

Suggestions and Ideas:

- Board Liaisons assigned to specific schools.
- Is the current system working / meeting the needs of the Board?
- Looking at different formats or models to engage with the community such as the Board attending a school activity/event as a workshop or in place of a workshop.
- This year's community engagement activities included Your Voice Matters and Culturally Specific family nights.
- Have Board meetings align with the strategic direction of our District and have reports based on the goals.
- Would like to hear the challenges of what's going on in the schools.



Frieda Christopher, Board Chair



Ken Richardson, Superintendent / Clerk