

Pay Dates for 2019-20 School Year

Hourly Payroll

Paid on 15th & Last Business Day of Month

Classified Employees, Hourly Employees

Hours Worked	Deadline	Payday
July 1-15	July 22 - 4:30 pm	July 31
July 16-31	August 6 - 4:30 pm	August 15
August 1-15	August 21 - 4:30 pm	August 30
August 16-31	September 4 - 4:30 pm	September 13
September 1-15	September 19 - 4:30 pm	September 30
September 16-30	October 3 - 4:30 pm	October 15
October 1-15	October 22 - 4:30 pm	October 31
October 16-31	November 5 - 4:30 pm	November 15
November 1-15	November 19 - 4:30 pm	November 29
November 16-30	December 4 - 4:30 pm	December 13
December 1-15	December 19 - 4:30 pm	December 31
December 16-31	January 6 - 4:30 pm	January 15
January 1-15	January 22 - 4:30 pm	January 31
January 16-31	February 5 - 4:30 pm	February 14
February 1-15	February 19 - 4:30 pm	February 28
February 16-29	March 4 - 4:30 pm	March 13
March 1-15	March 20 - 4:30 pm	March 31
March 16-31	April 6 - 4:30 pm	April 15
April 1-15	April 21 - 4:30 pm	April 30
April 16-30	May 6 - 4:30 pm	May 15
May 1-15	May 19 - 4:30 pm	May 29
May 16-31	June 4 - 4:30 pm	June 15
June 1-15	June 19 - 4:30 pm	June 30
June 16-30	July 6 - 4:30 pm	July 15

- TimeClockPlus entries should be approved by employee daily for previous day & Supervisor approvals need to be finalized by Tuesday of following week. Payroll will close the prior week at noon on Wednesdays.
- Extra Duty is paid on the next regularly scheduled payroll for the employee. If extra duty is not received before the deadline, it will be paid the following payday.
- **Payroll dates are subject to change as per the Collective Bargaining Agreements**

Pay Dates for 2019-20 School Year

End of Month Payroll

Paid on Last Business Day of Month

Administrators, Licensed Professionals, Classified Exempt

Month	Deadline	Payday
July	July 22 - 4:30 pm	July 31
August	August 20 - 4:30 pm	August 30
September	September 18 - 4:30 pm	September 30
October	October 21 - 4:30 pm	October 31
November	November 12 - 4:30 pm	November 22 *MECP ONLY*
November	November 15 - 4:30 pm	November 27
December	December 10 - 4:30 pm	December 20
January	January 21 - 4:30 pm	January 31
February	February 18 - 4:30 pm	February 28
March	March 10 - 4:30 pm	March 20 *MECP ONLY*
March	March 19 - 4:30 pm	March 31
April	April 20 - 4:30 pm	April 30
May	May 18 - 4:30 pm	May 29
June, July, August	June 2 - 4:30 pm	June 12 *LICN Only*
June	June 19 - 4:30 pm	June 30

- Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee. If extra duty is not received before the deadline, it will be paid the following month.
- **Payroll dates are subject to change as per the Collective Bargaining Agreements**