

Pay Dates for 2020-21 School Year

Hourly Payroll

Paid on 15th & Last Business Day of Month

Classified Employees, Hourly Employees

Hours Worked	Deadline	Payday
July 1-15	July 22 - 4:30 pm	July 31
July 16-31	August 5 - 4:30 pm	August 14
August 1-15	August 20 - 4:30 pm	August 31
August 16-31	September 3 - 4:30 pm	September 15
September 1-15	September 21 - 4:30 pm	September 30
September 16-30	October 5 - 4:30 pm	October 15
October 1-15	October 21 - 4:30 pm	October 30
October 16-31	November 3 - 4:30 pm	November 13
November 1-15	November 18 - 4:30 pm	November 30
November 16-30	December 4 - 4:30 pm	December 15
December 1-15	December 21 - 4:30 pm	December 31
December 16-31	January 6 - 4:30 pm	January 15
January 1-15	January 20 - 4:30 pm	January 29
January 16-31	February 3 - 4:30 pm	February 12
February 1-15	February 17 - 4:30 pm	February 26
February 16-29	March 4 - 4:30 pm	March 15
March 1-15	March 22 - 4:30 pm	March 31
March 16-31	April 6 - 4:30 pm	April 15
April 1-15	April 21 - 4:30 pm	April 30
April 16-30	May 5 - 4:30 pm	May 14
May 1-15	May 19 - 4:30 pm	May 28
May 16-31	June 4 - 4:30 pm	June 15
June 1-15	June 21 - 4:30 pm	June 30

- TimeClockPlus entries should be approved by employee daily for previous day & Supervisor approvals need to be finalized by Tuesday of following week. Payroll will close the prior week at noon on Wednesdays.
- Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee. If extra duty is not received before the deadline, it will be paid the following month.
- **Payroll dates are subject to change as per the Collective Bargaining Agreements**

Pay Dates for 2020-21 School Year

End of Month Payroll

Paid on Last Business Day of Month

Administrators, Licensed Professionals, Classified Exempt

Month	Deadline	Payday
July	July 21 - 4:30 pm	July 31
August	August 19 - 4:30 pm	August 31
September	September 18 - 4:30 pm	September 30
October	October 20 - 4:30 pm	October 30
November	November 17 - 4:30 pm	November 30
December	December 8 - 4:30 pm	December 18
January	January 19 - 4:30 pm	January 29
February	February 16 - 4:30 pm	February 26
March	March 9 - 4:30 pm	March 19 *MECP ONLY*
March	March 19 - 4:30 pm	March 31
April	April 20 - 4:30 pm	April 30
May	May 18 - 4:30 pm	May 28
June, July, August	May 28 - 4:30 pm	June 18 *K12 LICN Only*
June	June 18 - 4:30 pm	June 30 *Included MECP LICN*

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- **Payroll dates are subject to change as per the Collective Bargaining Agreements**