

**Meeting of the School Board
David Douglas School District No. 40
September 10, 2020**

A virtual meeting of the David Douglas School Board was held on Thursday, September 10, 2020 at 7:00pm.

School Board Members present via virtual meeting: Andrea Valderrama, Board Chair; Sahar Muranovic, Vice Chair; Donna Barber, Aaron Barrow, Frieda Christopher, Christine Larsen, and Stephanie D. Stephens.

Also present via virtual meeting: Ken Richardson, Superintendent/Clerk; Candy Wallace, Assistant Superintendent; Patt Komar, Director of Administrative Services; Derek Edens, Director of Assessment & Technology; Brooke O'Neill, Director of Curriculum & Instruction; Kelly Devlin, Director of ESL & Equity; Mary Pearson, Director of Student Services, Andy Long, Director of Education, and Laurie Brunelle, Board Secretary.

The agenda included consideration of the following:

Call to Order / Native American Land Acknowledgement

Ms. Valderrama acknowledged the multiple emergencies that all of our communities, students, and families are facing. Seeing our State burning these past 72 hours has been devastating. The David Douglas community has already faced so much grief and loss this year.

Student Body President Report – Christina Bouwman provided her report.

- Student Council Training activities included:
 - Discussion of different ways to provide student involvement and increase school spirit.
 - Ideas to improve social media page.
- Registration on Wednesday ran smoothly.
- Online Student Store.
 - Students are able to purchase Scot's gear and have it mailed directly to their house.

Public Comment

Robin Young, district parent and representative of the David Douglas Aquatics Club.

- Swimming pool closures due to COVID.
 - Proposal to reopen pools in Phase 1 for swim teams/lap swimming.
 - Suggested rental agreement for pool space by the David Douglas Aquatics Club, which has it's own insurance.

Invited Public Input – No Invited Public Input

Proclamation – National Hispanic/Latinx Heritage Month

Ms. Valderrama brought forth the District's 3rd annual National Hispanic/Latinx Heritage Month Proclamation and stated it's important that we continue to lead with some of our values in celebrating racial and ethnic diversity of the School District. Ms. Valderrama read the proclamation.

Consent Agenda – Ms. Stephens moved approval of the following Consent Agenda Items, seconded by Ms. Larsen. The motion approved in a vote of 7-0.

- Approval of August Board Meeting Minutes
- Personnel Recommendations
- Contract and Purchasing Approvals

Superintendent's Report – Mr. Richardson stated with everything going on he wants the community to know we are thinking of them and are sad we are not in our buildings. Teachers and administrators are doing amazing work and it will still be a great year. His report contained the following items.

- High school registration and Chromebook pickup session were canceled this afternoon and tomorrow due to air quality. We are developing a plan for next week.
- We are planning on a soft start for school next week but are being flexible.
- Recognized all friends, families, colleagues, and co-workers who were displaced in Clackamas County. We are thinking of them and will support them.
- Introduced Michael Cruz, our new Principal of Mill Park Elementary School.
- Reopening Plan:

- August 31-September 3: staff in-service and prepping.
- September 8-11: extended staff in-service, planning and prepping along with phone call outreach to students and families.
- September 14-18: soft start and connecting with students.
- September 21: Virtual opening of Comprehensive Distance Learning.
- 17-18 listening sessions have been held since August 11th. Connected with over 1,680 families.
- Food Service
 - Meal sites are staying open. Since March they have served 226,000 grab and go meals.
 - Food pantries are still open. Over 17,000 families served.
 - Food boxes from Pacific Coast Farm to Family were distributed to over 3,000 families.
- This week Teachers began the process of calling families and made over 2,000 initial contacts.
 - Food security concerns: 56 families.
 - Housing concerns: 49 families.
 - Internet concerns: 70 families.
- Technology Department
 - Since last week we distributed 1,100 Chromebooks to the high school and over 1,300 to elementary and middle school.
 - In the process of getting 400 hot spots for families in need of Internet access.
- COVID updates: positivity rate has dropped to 3.6 for Multnomah and Clackamas County.
- Licensed Bargaining: the bargaining process is continuing.
- Facility Plan: meeting with the Facilities Committee and trying to obtain a polling company for a Bond.
- Strategic Plan: kicked off the plan and created a calendar of what the work will look like.

Ms. Valderrama requested an update in regards to the Instagram post: Hear my Voice 503, on sexual assault.

Mr. Richardson, Ms. Bouwman, Ms. Pearson, and Ms. O'Neill provided the following update.

- We are moving forward with administration and have met with students who have been identified.
- Administrators have met with staff that has been identified.
- Planning for students return: how to build into advisory and lessons, and have conversations to elevate voice.
- Review administrative rules around reporting and policy. Create a working document for students.
- Creating a visual flow chart on dealing with sexual assault for high school and younger students.
- Creating a series of listening circles and focus groups. The lead adults will be professionals.
- Reporting procedures for sexual assault will be turned into a Google form to be less invasive.
- Sexual incident process: continue training of key staff.
- Provide help to both survivor and perpetrator and develop safety plans.
- Legislation called Aaron's Law: requires in every grade, starting in kindergarten through high school, a minimum of four lessons per year on child sexual abuse prevention. This is also part of our Division 22 Standards.

Financial Report – Ms. Komar reported on the following items.

- We are closing out last year and auditors are going through their final testing next week.
- The ending fund balance last year was projected at \$15.3 million. We started the year with \$16.4 million.
- We are putting together a supplemental budget for next month and will be evaluating revenues again.
- Budget final allocations: Student Investment Account ended up at \$2.8 million, which is a \$6 million reduction.
- Proposed reductions will be coming next month including: staff in positions and a decrease in contingency.
- Food Service deficit is \$610,000. We started out last year with a \$425,000 positive balance.
- Additional costs not budgeted: PPE costs and personal equipment for staff due to COVID.
- Technology Fund: higher ending fund balance. E-rate money came through and was \$30-\$40 thousand more than anticipated.
- Insurance Fund: higher ending fund balance due to anticipated claims that weren't closed by the end of the year.

OSCIM Grant Application Update – Ms. Komar provided an update on the following item.

- The OSCIM Grant Application deadline has been changed from September to December.

Inter-District Transfer Recap – Ms. Wallace reported on the Inter-District Transfer Recap as of 9/1/20. The Board approved in April 2020 to accept and release 150 students for the 2020-21 school year.

- 43 students were approved into the District.

- 29 continuing students.
- 14 new students.
- 99 students were released out of the District.
 - 39 continuing students.
 - 60 new students.
- 125 students who were previously on inter-district transfers were renewed for the 2020-21 school year.

Enrollment Update – Ms. Wallace reported on our District Enrollment as of 9/4/20.

- Enrollment at this time is somewhat flat.
- Elementary school is down 225 students; middle school is up 179 students; high school is up 48 students.
- One reason we are down at elementary school is due to a decrease of 181 students in kindergarten.
- Online School
 - Metro East Web Academy had the highest enrollment after our closure in March of 21 students.
 - Online web academies current student enrollment is 225.
 - We have not seen a large up-tick in families enrolling in online academies.

Board Policy – First Reading

Suggestions:

- Have the policies viewed from a different lens and viewpoint.
- Policy JGE: are there more in practice ways this can be improved, and can it be more readable or accessible?

Current Policy

- Policy ECAB (support services) - Unmanned Aircraft System (UAS) a.k.a. Drone
- Policy EEA (support services) Student Transportation Services
- Policy GBA (personnel) Equal Employment Opportunity
- Policy GBEDA (personnel) - Drug and Alcohol Testing and Record Query – Transportation Personnel
- Policy JGE (students) – Expulsion
- Policy JHCD/JHCDA (students) – Medications
- Policy JHCD/JHCDA-AR (students) – Medications – **requires board adoption**
- Policy JHFE (students) – Reporting of Suspected Abuse of a Child – **Delete**
- Policy JHFE-AR (students) – Reporting of Suspected Abuse of a Child – **Delete**
- Policy JHFF (students) – Reporting Requirements Regarding Sexual Conduct with Students - **Delete**

New Policy

- Policy GBEA (personnel) - Workplace Harassment
- Policy GBNA/JHFF (personnel) – Reporting of Suspected Sexual Conduct with Students
- Policy JHFE (students) – Reporting of Suspected Abuse of a Child
- Policy JHFE-AR (students) – Reporting of Suspected Abuse of a Child – **requires board adoption**
- Policy JHFF/GBNAA (students) – Reporting of Suspected Sexual Conduct with Students

Ms. Christopher reported there would not be a Family Calendar this year from DDEF due to COVID.



Andrea Valderrama, Board Chair



Ken Richardson, Superintendent / Clerk