

**Meeting of the School Board
David Douglas School District No. 40
October 8, 2020**

A virtual meeting of the David Douglas School Board was held on Thursday, October 8, 2020 at 7:00pm.

School Board Members present via virtual meeting: Andrea Valderrama, Board Chair; Donna Barber, Aaron Barrow, Frieda Christopher, Christine Larsen, and Stephanie D. Stephens.

Also present via virtual meeting: Ken Richardson, Superintendent/Clerk; Candy Wallace, Assistant Superintendent; Patt Komar, Director of Administrative Services; Derek Edens, Director of Assessment & Technology; Brooke O'Neill, Director of Curriculum & Instruction; Kelly Devlin, Director of ESL & Equity; Mary Pearson, Director of Student Services, Andy Long, Director of PK-12 Education and Laurie Brunelle, Board Secretary.

The agenda included consideration of the following:

Call to Order / Native American Land Acknowledgement

Student Body President Report – Christina Bouwman gave her high school report.

- Student Council posted the first virtual assembly. Available on DDHS Instagram page.
- An Instagram page is being created for all seniors.
 - Planning a senior get together through social distancing.
- A poster board is being created for birthdays to be posted on the District's instagram page.
- Club Fair Week: October 5-8.
- Listening Circles began with a low turnout and we are planning to do advertising to get more people to show up.

Public Comment

Katrina Doughty, OSBA Candidate running for Position 17.

- Bridging the gaps between education and public health.
- Helping to implement public health into schools and into the ways we show advocacy.

Resolution– Indigenous Peoples' Day - Ms. Valderrama brought forth the 3rd annual Indigenous Peoples' Day Resolution and stated it's important because right now we are seeing tremendous impacts in both black and indigenous communities due to COVID, violence, climate change, and education inequities. Ms. Valderrama read resolution.

Consent Agenda – Ms. Stephens moved approval of the following Consent Agenda Items, seconded by Ms. Christopher. The motion approved in a vote of 6-0.

- Approval of September Board Meeting Minutes
- Approval of September Board Workshop Minutes
- Personnel Recommendations
- Purchasing and Contract Approvals
- Resolution to Approve Alternative Education Programs for the 2020-21 School Year

Approval of Purchase of Technology Devices – Ms. Komar presented the Technology Purchase approval.

- We are looking at purchasing 2,100 touchscreen Chromebooks.
 - Kindergarten: 600; 1st grade: 748; 2nd grade: 752.
- We will receive them by November 30th.
- For an additional \$25,000, Dell would be able to prep the Chromebooks, which would expedite getting them out to students.

Ms. Stephens moved approval of the purchase of technology devices, seconded by Ms. Larsen. I motion approved in a vote of 6-0.

Resolution Authorizing Amendment No. 1 to the 2020-21 Budget for School District No. 40, Multnomah County, Oregon – The budget is being modified due to several Grant changes that have occurred. We are moving appropriations from instruction and support to community service. Ms. Stephens moved approval of the budget amendment, seconded by Ms. Larsen. The motion approved in a vote of 6-0.

Superintendent's Report – Mr. Richardson recognized and thanked all staff members and said he is proud of everything they are doing to provide the best education they can. We have received feedback from the community saying they have seen change and improvement since last spring. Mr. Richardson reported on the following.

- Enrollment: As of October 1st we are down 385 students. We did prepare for a projected declining enrollment in the budget.
- COVID update:
 - The District is at 41 cases per 100,000. To re-open, we have to be at 10 cases per 100,000.
 - The District's test positivity rate is 6.4%. We have to be below 5%.
 - Governor Brown may be revisiting the metrics to re-open schools.
 - At this time the District is closed through January 4th. We are looking at extending this closure to the end of January.
- Attended a Center for Equity and Inclusion meeting.
 - Working with School Boards across the region.
 - Discussed regional equity work and change.
 - Reminder to the Board: Multnomah County School Board Regional Equity Retreat is being held on October 24th.
- Licensed Bargaining Team.
 - Reached a tentative 1-year agreement.
 - Thanked them for their flexibility, creativity, and patience.
- Goals - Mr. Richardson provided a draft of his 1-year goals for 2020-21 with four goal areas. The Board members discussed the goal statement, and strategies and outcomes under each goal and were able to ask questions and make suggestions. The four goal areas are listed below.
 - Goal 1: Advancing Equity
 - How do we measure progress? Need more specificity?
 - Add: examples of progress. What does progress mean this year?
 - Add: finalize and get Board approval on Racial Equity Plan.
 - Who determines what the inequities are?
 - Do we have a picture of what a welcoming and safe school community looks like through the lens of people of color?
 - Eliminating anti-racism and white supremacy: where are these evident and assessed?
 - Communities of color should be a part of determining what needs to be addressed.
 - Streamline with input from other groups such as: Racial Equity Committee and Affinity Group.
 - Goal 2: Culturally Responsive Instructional Leadership and Improvement
 - Add: more measurable goals of actual numbers and specific categories we want to see.
 - What's the difference between District goals and goals for Superintendent?
 - Use Strategic Planning to come up with Board or District goals.
 - SMART goals: the goals need to be measurable and attainable.
 - Prioritize and narrow them down. Choose three or four that are attainable.
 - Add on the last sentence under the goal statement: the following strategies may be used or the Board encourages to be used.
 - Keep #3: Review Sex Ed Curriculum. In regards to the concerns students had around rape culture and the need to address multiple incidences of sexual harassment.
- Have each Board members choose three things they feel are high priority.
- For each goal statement: add data we will be measuring. Include the strategies we will be using
- For each goal, Mr. Richardson will add data within to make them SMART type goals.
- Board Workshop in October 22nd could be used to continue with the Superintendent's goals.
 - Goal 3: Communications and Community Engagement
 - Goal 4: Executive Leadership

Financial Update and Investment Report – Ms. Komar reported on the following.

- State Forecast:
 - We don't project any further reductions from the State.
 - The State forecast still projects reductions in future bienniums.
- The 2019-20 fiscal year is closed out and our auditors are finishing up.
- General Fund Balance: the projected ending fund balance is \$16.5 million.
- We are looking at reducing in some of the following areas: substitute budgets, contingency, community sports, community recreation, and high school summer school.
- Nutrition Services:
 - Predicted at a \$622,000 deficit by yearend.

- Serving around 4-5 thousand meals, which includes breakfast, lunch, and dinner.
- David Douglas High School DDC project: rules have relaxed and we can reimburse ourselves for \$350,000.

Division 22 Standards – Ms. O'Neill reported on the Division 22 Assurances Report for the 2019-20 school year.

- Each year the District is required to report their compliance with the School Board.
- Revised timeline: Assurances process will occur in November instead of February.
 - By November 1, 2020 - School districts report to their School Board their compliance with all the standards in effect for 2019-20.
 - By November 15, 2020 – School districts complete and submit the annual Assurance Form to ODE.
- Changes for this year.
 - Streamlined Standards due to COVID and Distance Learning.
 - There are 17 Standards in 2019-20, a change from 54 Standards in 2018-19. We are in compliance with all 17 Standards.
- Actions Items.
 - School Board acknowledges receipt of the Division 22 Report.
 - A copy of the report is posted on the District website.
 - Complete ODE submission by November 15.

Ms. Stephens moved approval of the Division 22 Standards, seconded by Ms. Larsen. The motion approved in a vote of 6-0.

Appointment of Budget Committee Positions 4, 5, 7

- Ms. Muranovic, in her absence, gave permission to Ms. Valderrama to announce she is appointing Katrina Whittle for Position 4.
- Mr. Barrow appointed Mitzi Stone for Position 5: she is an Accountant, has two students in the District, and has an immigrant's perspective.
- Ms. Christopher appointed Kerri Fry for Position 7: she has a background in finance and budgeting, and has one student in the District.

Board Policy – Second Reading – Ms. Stephens moved approval of the following Board policies, seconded by Ms. Larsen. The motion approved in a vote of 6-0.

Current Policy

- Policy ECAB (support services) - Unmanned Aircraft System (UAS) a.k.a. Drone
- Policy EEA (support services) Student Transportation Services
- Policy GBA (personnel) Equal Employment Opportunity
- Policy GBEDA (personnel) - Drug and Alcohol Testing and Record Query – Transportation Personnel
- Policy JGE (students) – Expulsion
- Policy JHCD/JHCDA (students) – Medications
- Policy JHCD/JHCDA-AR (students) – Medications – **requires board adoption**
- Policy JHFE (students) – Reporting of Suspected Abuse of a Child – **Delete**
- Policy JHFE_AR (students) – Reporting of Suspect Abuse of a Child - **Delete**
- Policy JHFF (students) – Reporting Requirements Regarding Sexual Conduct with Students - **Delete**

New Policy

- Policy GBEA (personnel) - Workplace Harassment
- Policy GBNAA/JHFF (personnel) – Reporting of Suspected Sexual Conduct with Students
- Policy JHFE (students) – Reporting of Suspected Abuse of a Child
- Policy JHFE-AR (students) – Reporting of Suspected Abuse of a Child – **requires board adoption**
- Policy JHFF/GBNAA (students) – Reporting of Suspected Sexual Conduct with Students



Andrea Valderrama, Board Chair



Ken Richardson, Superintendent / Clerk