



## Three Step Screening Process

### **STEP ONE: Caregiver Screening (When to Keep Your Student Home)**

Caregivers are asked to go through a screening process prior to sending students to school. There is a visual flow chart on page 64 of the [CDP](#).

- **If “YES” to any of these questions, keep your student at home**
  - Has your student been in close contact with someone with COVID-19?
  - Is your student, or anyone in your house, sick and being tested for COVID-19?
  - Has your student tested positive for COVID-19?
  - Does your student have a fever or chills, shortness of breath or difficulty breathing, a new or worsening cough, or new loss of taste or smell?
  - Does your student have a new undiagnosed rash or sores, diarrhea or vomiting?
- **If “NO” to all these questions, you may send your student to school.**

### **STEP TWO: If Your Student Rides a School Bus**

All students will be required to wear a face covering (unless there is an ADA accommodation), hands sanitized and be visually screened for COVID-19 symptoms to get on the bus.

#### **Visual Screening by the bus driver will include (Observation Only)**

- Unusual Coloration (flushed, pale or dusky)
- Unusual Behavior (behavior change, lethargy, unusual fatigue)
- New or significant coughing
- Respiratory symptoms not typical for the student
- Shortness of breath
- Chills
- Appearing ill
- Vomiting
- Student complaint of any of the following
  - Nausea/vomiting/diarrhea
  - Headache
  - Muscle pain
  - Sore throat
  - Loss of taste or smell
  - Reporting- generally not feeling well
- If student is symptomatic



- The front seats of the bus will be reserved for symptomatic students
- Once students arrive to school, symptomatic students will be exited from the bus first and transitioned to school staff, who will isolate them in the school's designated "Isolation Space"

## **STEP THREE: Upon Entering the Building**

Upon entering the building, all students will be required to wear a face covering (unless there is an ADA accommodation), hands sanitized and be visually screened for COVID-19 symptoms using the visual screening outlined in Step Two.

- Symptomatic students will be brought to the designated "Isolation Room"
  - **Isolation Room**
    - Must be a separate room dedicated to the purpose of isolating symptomatic staff and students
    - Must have appropriate ventilation
    - Students must be supervised (within visual line of sight) while in the isolation space
    - Staff must have proper PPE and be able to maintain 6 feet of distance
    - An appropriate physical distancing barrier must be in place
    - *Refer to a visual flow chart on page 63 of the [CDP](#)*

## **Safety Precautions**

### **Physical Distancing in Schools**

- Classroom
  - Students and staff must be allowed a minimum of 35 square feet around desks and work spaces.
  - Physical distancing within the classroom must always allow for 6 feet of distance in transition.
- School Buildings
  - Minimize transitions within and throughout the building.
  - Hallways will have signs that indicate one way traffic flow and reminders for 6 feet of distancing during all transitions.
  - Building schedules will reflect access to locations in the building by cohort; i.e. building entrance/exit restrooms, playground, cafeteria.

### **Stable Cohorting**



- Students will be placed in stable cohorts that allow for 35 square feet per person (students and staff).
- Each school will maintain daily logs to ensure accurate contact tracing.
- Students will only be allowed to interact with up to 2 stable cohorts per week.
- Cleaning and sanitizing of all surfaces will be maintained between stable cohorts.
- Minimize the number of staff that can interact with student cohorts (no more than 3 per day and a total of 5 per week).

## Face Covering and PPE Requirements

<b>Individuals</b>	<b>Required PPE</b>
All staff	Face covering
Front office staff or others interacting with public or personnel	Face covering alone or face covering with face shield or clear plastic barrier.
Bus Drivers	Face covering
Speech and Language Pathologists, Special Education Staff participating in direct therapy, person hygiene care, feeding, or physical assistance	Face covering alone or face covering with a shield, or clear plastic barrier. Face shields must be worn with a face covering (mask). Recommended- face covering, shield gown and gloves.
Staff that move in between cohorts and classes & staff interacting with public	Face coverings alone or face coverings with face shield face. Face shields must be worn with a face covering (mask).
Any persons in an environment where physical distancing can not be maintained	Face covering alone or face covering with a shield.
Frontline office staff screening students with illness	Medical grade face mask face shield and gloves.
Students/staff who are coughing for other chronic reasons such as asthma	Face covering is developmentally appropriate (5 and up) and without ADA accommodation.
Caregivers performing aerosol generating procedures	Approved N95 mask gloves and face shield.