

# Pay Dates for 2021-22 School Year

## Hourly Payroll

Paid on 15th & Last Business Day of Month  
Classified Employees, Hourly Employees

Hours Worked	Deadline	Payday
July 1-15	7/21/21 4:30 PM	July 30, 2021
July 16-31	8/4/21 4:30 PM	August 13, 2021
August 1-15	8/20/21 4:30 PM	August 31, 2021
August 16-31	9/3/21 4:30 PM	September 15, 2021
September 1-15	9/21/21 4:30 PM	September 30, 2021
September 16-30	10/5/21 4:30 PM	October 15, 2021
October 1-15	10/20/21 4:30 PM	October 29, 2021
October 16-31	11/3/21 4:30 PM	November 15, 2021
November 1-15	11/17/21 4:30 PM	November 30, 2021
November 16-30	12/6/21 4:30 PM	December 15, 2021
December 1-15	12/21/21 4:30 PM	December 30, 2021
December 16-31	1/5/22 4:30 PM	January 14, 2022
January 1-15	1/20/22 4:30 PM	January 31, 2022
January 16-31	2/4/22 4:30 PM	February 15, 2022
February 1-15	2/16/22 4:30 PM	February 28, 2022
February 16-29	3/4/22 4:30 PM	March 15, 2022
March 1-15	3/22/22 4:30 PM	March 31, 2022
March 16-31	4/6/22 4:30 PM	April 15, 2022
April 1-15	4/20/22 4:30 PM	April 29, 2022
April 16-30	5/4/22 4:30 PM	May 13, 2022
May 1-15	5/19/22 4:30 PM	May 31, 2022
May 16-31	6/6/22 4:30 PM	June 15, 2022
June 1-15	6/21/22 4:30 PM	June 30, 2022
June 16-30	7/6/22 4:30 PM	July 15, 2022

- o TimeClockPlus entries should be approved by employee daily for previous day & Supervisor approvals need to be finalized by Tuesday of following week. Payroll will close the prior week at noon on Wednesdays.
- o Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee. If extra duty is not received before the deadline, it will be paid the following month.
- o **Payroll dates are subject to change as per the Collective Bargaining Agreements**

# Pay Dates for 2021-22 School Year

## End of Month Payroll

Paid on Last Business Day of Month

Administrators, Licensed Professionals, Classified Exempt

Month	Deadline	Payday
July	7/20/21 4:30 PM	July 30, 2021
August	8/19/21 4:30 PM	August 31, 2021
September	9/20/21 4:30 PM	September 30, 2021
October	10/19/21 4:30 PM	October 29, 2021
November	11/16/21 4:30 PM	November 30, 2021
December	12/7/21 4:30 PM	December 17, 2021
January	1/19/22 4:30 PM	January 31, 2022
February	2/15/22 4:30 PM	February 28, 2022
March	3/8/22 4:30 PM	March 18, 2022 *MECP ONLY*
March	3/21/22 4:30 PM	March 31, 2022
April	4/19/22 4:30 PM	April 29, 2022
May	5/18/22 4:30 PM	May 31, 2022
June, July, August	5/31/22 4:30 PM	June 17, 2022 * School Age LICN Only
June	6/20/22 4:30 PM	June 30, 2022 *ADMIN, MECP LICN, CLASS - Exempt

- o Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee.
- o Payroll dates are subject to change as per the Collective Bargaining Agreements