

**Meeting of the School Board  
David Douglas School District No. 40  
January 13, 2022**

A Virtual Board meeting of the David Douglas School Board was held on Thursday, January 13, 2022 at 7:00pm.

**School Board members present via virtual meeting were:** Stephanie D. Stephens, Board Chair; Donna Barber, Vice Chair; Aaron Barrow, Frieda Christopher, Hoa Nguyen, Gabriela Saldana-Lopez and Andrea Valderrama.

**Also present via virtual meeting were:** Ken Richardson, Superintendent/Clerk; Patt Komar, Director of Administrative Services; Derek Brown, Director of Assessment & Technology; Kelly Devlin, Director of ESL & Equity; Mary Pearson, Director of Student Services; Andy Long, Director of PK-12 Education; Taye Spears, Director of Diversity, Equity and Inclusion, and Laurie Brunelle, Board Secretary.

The agenda included consideration of the following:

**Call to Order / Native American Land Acknowledgement**

**Student Body President Report** – Aspen Pearce reported on high school activities.

- The focus is on Scot's Angels.
  - Currently, almost \$8,000 has been raised through Miracle Minutes and online through PayPal.
  - Raffle tickets are currently be sold. The total amount raised is not available at this time.
- Starting the promotion of Equity in Education.
  - Beginning community project highlights on the social media page.
- Students are feeling confused about the two days off to prepare for online learning.
  - Advocating for a clarifying email to go out to students.
- Next week is dead week to prepare for finals.
- Presidential Council: designed by the underclassmen.
  - Discuss equity challenges in the school and provide possible solutions.
- Mr. Richardson informed Ms. Pearce of the District's interest in seeking student voice to be involved in the Bond.
- Recognized School Board Appreciation Month.

**Public Comment**

- Anthony Moreschi, district parent
  - His family has been affected by the pandemic in many ways and is adjusting their lives as necessary.
  - He understands the difficulty of decisions about whether we have school in-person or cancelling activities and requests the Board to advocate for the most localized/limited approach.

**Consent Agenda** – Ms. Nguyen moved approved of the following Consent Agenda items, seconded by Ms. Christopher. The motion approved in a vote of 7-0.

- Approval of December Board Meeting Minutes
- Personnel Recommendations
- Contract and Purchasing Approvals
- Resolution Adopting the David Douglas School District Educational Assistance Plan

**Invited Public Input**

David Douglas Online Academy Principal, Linda Vancil and Counselor, Shawna Myers shared a video and provided the Board an update. The follow information was provided.

- Currently there is over 400 students enrolled.
  - There is constant adjustment but we feel we are doing a nice job accommodating the students.
- In grades 6-12, we have made some changes to programs such as developing our own art classes.
- We are creating list of things to do better such as more activities and social engagements.
  - Systems to increase engagement: weekly outreach to families.
  - Completed a staff survey. A parent and student survey will be sent out soon.
- Online attendance.
  - Teachers take attendance on students in grades K-5.
  - Students in grades 6-12 are tracked through a two- way communication process.
- Everyone who leaves the academy goes through an exit process which includes an exit interview.
- Working on ideas for building community: lunch meetings, games, reward systems, talent shows, and video news.
- Lessons learned: staff need to be flexible with the students and allow them to take breaks when needed.

- Social emotion development.
  - Elementary students receive this through their classroom setting.
  - Middle school students have a health/social emotional class.
  - High school students receive social emotional communications from Ms. Myers.
- Students are allowed to take elective classes at their home school while attending the online academy.

**Superintendent's Report** – Mr. Richardson provided the following information.

- Recognized School Board Appreciation Month: Mr. Richardson thanked the Board for their service and read the Governor's Proclamation. Gifts are being provided.
- Provided a reminder that he is required to notify the Board at each January's Board meeting about the renewal or nonrenewal of his contract in March.
- Board Development/Team Building facilitated training from OSBA: looking at dates and topics.
- Transitioning after winter break and tracking Omicron.
  - COVID weekly report: went from 18 to 80 adults in a one week period.
  - Our goal is to stay open but operational safety is a concern.
  - More staff are out and we have limited subs.
  - Transitioned to close on Thursday and Friday to take a proactive approach to be able to transition to online learning if needed.
  - Protocols using a data tracker.
    - Every day by noon Principals enter data in a COVID-19 tracker: staff who are out, substitution fill rate, the nature of the positions that need to be filled, and student attendance.
    - Human Resources tracks staff attendance and fill rate.
  - All data is being monitored to determine safety.
    - At a threshold of: between 20-25% of staff out, we feel this is getting close to being unsafe.
    - If a school is deemed unsafe, they will go to temporary online learning until staff has returned.
- Based on safety concerns, Earl Boyles Elementary will transition to temporary online learning next week.
- Champions is committed to being open full days.
- Meals are being served today and tomorrow and for Earl Boyles next week.
- The five day isolation and quarantine was implemented on Wednesday. There will also be a change to contact tracing and how we navigate the process.
- Communication is being sent out to parents to be prepared for possible closures as this could occur with very short notice. We will continue the parent communications and add an FAQ to the website.

**Approval of School Calendar for 2022-23** - Mr. Richardson shared the proposed Master Calendar for the 2022-23 school year, which includes start dates, end dates, breaks, and holidays.

- The next steps are to work with the Union to add in contractual work days, in-service days, etc.
- We are in the process of gathering input for a separate document to be placed on the back of the Master calendar which will include additional monthly celebrations, traditions, and recognized holidays.
- Ms. Christopher motioned to approve the School Calendar for the 2022-23 school year, seconded by Ms. Nguyen. The motion approved in a vote of 6-0 (Ms. Valderrama was not present for the vote).

**Bond Update** – DLR Group Architects, Amy Vohs, and Karen Montovino, along with Rebecca Fitzsimmons, Bond Development Committee Representative presented a Bond Update to the Board. They provided the following information.

- Bond Development Committee.
  - Reviewed the Long Range Facility Plan and recommended a bond package for the May 2022 election.
  - The following Strategic Plan focus areas were used as a guide.
    - Diversity, Equity and Inclusion.
    - Communication and Family/Community Engagement.
    - Health and Wellbeing.
    - Highly Effective Curriculum / Instruction Focused on Equity and Empowerment.
  - The Committee is made up of 17 community members, 3 high school students, and 5 district staff.
  - Process and schedule: 5 workshops were held from October 2021 – December 2021.
  - Multiple items of data was reviewed including: financials, enrollment, cost estimates, alternate funding sources, proposed educational impacts, and community survey results.
  - Looked at what has changed since the facilities plan was put together in 2020.
    - Maintenance items, COVID response and education needs, enrollment, and financial analysis.

- Reviewed bond funding and capacity.
- Important issues to address in a Facilities Improvement Bond.
  - Caring for existing facilities: age of the buildings.
    - Facility assessments: repair/replacement cost comparison.
    - Capital improvements priorities list.
- Supporting our young learners: by improving existing spaces, creating space for pre-school, providing space for special education, and collaboration.
  - Addition of a new elementary school.
- Concerns: capacity vs enrollment projections.
- Preparing secondary students for their future.
  - David Douglas High School full replacement Phase 1: New Technology Center.
- Polling results of three packages at \$85 million, \$150 million and \$120 million.
- 2021 Recommended bond package: \$152,216,000.

### **Board Policy – First Reading**

- Policy ACB (Board Governance) – All Students Belong

Ms. Stephens moved to consider Policy ACB as an action item in the first reading, seconded by Ms. Christopher. The motion approved in a vote of 6-0 (Ms. Valderrama was not present for the vote). Mr. Barrow moved to approve Policy ACB, seconded by Ms. Christopher. The motion approved in a vote of 6-0 (Ms. Valderrama was not present for the vote).

**Board Policy – First Reading** – The Board policies below were discussed. Policy IJ and LBEA will be moved to an action item at the next Board meeting and Policy CBA will be further discussed.

#### Current Policy

- Policy CBA (Administration) – Qualifications and Duties of the Superintendent

#### New Proposed Policy

- Policy CBA (Administration) – Qualifications and Duties of the Superintendent
- Policy IJ (Instruction) – School Counseling Program
- Policy LBEA (Community Relations) – Resident Student Denial for Virtual Public Charter School Attendance

### **Board Liaison and Committee Reports – no reports**

**Financial Report** – Ms. Komar provided the following information.

- General Fund: the projected ending fund balance is \$19.4 million due to insurance pool calculations.
- Poverty Estimator was updated in December. We anticipate another decline for the current school year.
- 1st period ADM collection: we are down by 340 students.
  - ESL numbers are up and the Statewide ADMw is down.
- Technology Fund: projected ending fund balance is zero.
  - Still working with e-rate in regards to a claim for a project that was done a year ago.
- Nutrition Services Fund: the District received \$450,000 in pandemic funding.
  - If we end up in online learning we won't receive as much revenue.
  - We are still experiencing significant supply issues.

Mr. Richardson reported.

- January 27th Workshop is being changed to a Board meeting for a Bond presentation and our Auditor's Report.

Ms. Christopher reported.

- Attended a housing meeting presentation on the Safe Rest Village on 122nd Burnside and a Micro Village on 125th Halsey.
  - Discussion of security and a request that they reach out to schools and bus stops



Stephanie D. Stephens, Board Chair



Ken Richardson, Superintendent / Clerk