

Pay Dates for 2023-24 School Year

Hourly Payroll

Paid on 15th & Last Business Day of Month
Classified Employees, Hourly Employees

Pay Period	Hours Worked	Deadline	Payday
HRLY 01.00	July 1st - 15th	7/20/2023 4:30 PM	July 31, 2023
HRLY 02.00	July 16th - 31st	8/4/2023 4:30 PM	August 15, 2023
HRLY 03.00	August 1st - 15th	8/22/2023 4:30 PM	August 31, 2023
HRLY 04.00	August 16th - 31st	9/6/2023 4:30 PM	September 15, 2023
HRLY 05.00	September 1st - 15th	9/20/2023 4:30 PM	September 29, 2023
HRLY 06.00	September 16th - 30th	10/3/2023 4:30 PM	October 13, 2023
HRLY 07.00	October 1st - 15th	10/20/2023 4:30 PM	October 31, 2023
HRLY 08.00	October 16th - 31st	11/3/2023 4:30 PM	November 15, 2023
HRLY 09.00	November 1st - 15th	11/20/2023 4:30 PM	November 30, 2023
HRLY 10.00	November 16th - 30th	12/6/2023 4:30 PM	December 15, 2023
HRLY 11.00	December 1st - 15th	12/19/2023 4:30 PM	December 29, 2023
HRLY 12.00	December 16th - 31st	1/3/2024 4:30 PM	January 12, 2024
HRLY 13.00	January 1st - 15th	1/22/2024 4:30 PM	January 31, 2024
HRLY 14.00	January 16th - 31st	2/6/2024 4:30 PM	February 15, 2024
HRLY 15.00	February 1st - 15th	2/20/2024 4:30 PM	February 29, 2024
HRLY 16.00	February 16th - 29th	3/6/2024 4:30 PM	March 15, 2024
HRLY 17.00	March 1st - 15th	3/20/2024 4:30 PM	March 29, 2024
HRLY 18.00	March 16th - 31st	4/4/2024 4:30 PM	April 15, 2024
HRLY 19.00	April 1st - 15th	4/19/2024 4:30 PM	April 30, 2024
HRLY 20.00	April 16th - 30th	5/6/2024 4:30 PM	May 15, 2024
HRLY 21.00	May 1st - 15th	5/21/2024 4:30 PM	May 31, 2024
HRLY 22.00	May 16th - 31st	6/5/2024 4:30 PM	June 14, 2024
HRLY 23.00	June 1st - 15th	6/18/2024 4:30 PM	June 28, 2024
HRLY 24.00	June 16th - 30th	7/4/2024 4:30 PM	July 15, 2024

- o TimeClockPlus entries should be approved by employee daily for previous day & Supervisor approvals need to be finalized by Tuesday of following week. Payroll will close the prior week at noon on Wednesdays.
- o Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee. If extra duty is not received before the deadline, it will be paid the following month.
- o Payroll dates are subject to change as per the Collective Bargaining Agreements

Pay Dates for 2023-24 School Year
End of month Payroll
Paid Last Business Day of Month
Administrators, Licensed Professionals, Classified Exempt

Pay Period	Hours Worked	Deadline	Payday
EOM 01.99	July	7/19/2023 4:30 PM	July 28, 2023 *MECP ONLY*
EOM 01.00		7/20/2023 4:30 PM	July 31, 2023 *ADMIN, CLASS -Exempt
EOM 02.00	August	8/22/2023 4:30 PM	August 31, 2023
EOM 03.00	September	9/20/2023 4:30 PM	September 29, 2023
EOM 04.00	October	10/20/2023 4:30 PM	October 31, 2023
EOM 05.00	November	11/20/2023 4:30 PM	November 30, 2023
EOM 06.00	December	12/6/2023 4:30 PM	December 15, 2023
EOM 07.00	January	1/22/2024 4:30 PM	January 31, 2024
EOM 08.00	February	2/20/2024 4:30 PM	February 29, 2024
EOM 09.00	March	3/13/2024 4:30 PM	March 22, 2024
EOM 10.00	April	4/19/2024 4:30 PM	April 30, 2024
EOM 11.00	May	5/21/2024 4:30 PM	May 31, 2024
EOM 16.00	June	5/30/2024 4:30 PM	June 14, 2024 *MECP SALARY ONLY*
EOM 13, 14 & 15	June, July, August	5/30/2024 4:30 PM	June 17, 2024 * School Age LICN SALARY Only
EOM 12.00	June	6/18/2024 4:30 PM	June 28, 2024 *ADMIN, CLASS -Exempt

- o Extra Duty is paid the month following the work on the next regularly scheduled payroll for the employee. May and June LICN extra duty are paid on June 28th or July 14th
 If extra duty is not received before the deadline, it will be paid the following month.
- o **Payroll dates are subject to change as per the Collective Bargaining Agreements**