

# We Are Here for You.

We value collaboration with our families.

When You Have Concerns, Questions, or Need Support:



## 1st

Start with your teacher  
Contact them via ParentSquare or 503-896-5910

*If the issue is not resolved*

## 2nd

Contact Building Principal  
Sarah Altig: 503-256-6549

*If the issue is not resolved*

## 3rd

Contact the District Office  
503-252-2900

### Who Should You Contact at the District Office?

For staff related questions,  
contact Andy Long  
Phone: (503) 261-8205

For communication, family engagement  
& community partner related questions,  
contact Aidé Juárez Valerio  
Phone: (503) 261-8229

For curriculum & instruction related questions, contact  
Brooke O'Neil  
Phone: (503) 261-8228

For special education, social-emotional, & homelessness-related questions, contact  
Florence Protopapas  
Phone: (503) 261-8209

For equity related questions,  
contact Taye Spears  
Phone: (503) 261-8223

For technology related questions, contact  
Derek Brown  
Phone: (503) 256-6521

*If the issue is not resolved after contacting the District Office*

## 4th

Contact the Superintendent, Ken Richardson  
Phone: 503-261-8201

*If the issue is not resolved*

## 5th

Contact the DDSD School Board  
Board Secretary: 503-261-8201 or [laurie\\_brunelle@ddsd40.org](mailto:laurie_brunelle@ddsd40.org)

*If the following steps do not resolve your concerns, scan the QR code to be directed to the complaint procedures.*

